

TEMPORARY PERMIT APPLICATION

§ 151.129 TEMPORARY SIGNS.

In addition to those signs requiring Planning Commission/Zoning Board approval under § 151.137, the following types of temporary signs may be approved by the Sign Administrative Committee as established in § 151.137. If the committee withholds its approval or the proposed sign does not meet the specified requirements of this section, the applicant may request a hearing before the Planning Commission/Zoning Board.

(A) Temporary signs, other than signs exempted in § 151.125.

(1) Exterior banners, pennants, spinners and streamers, including those for new store openings, special events, happy hours, and festivals.

(2) Signs inside store windows advertising sales.

(3) Going out of business signs.

(4) Interim signs on a building until a permanent sign is constructed.

(5) Portable signs.

(6) Signs, banners and flags when in the nature of special decorative displays used for public demonstrations or promotions of civic welfare of charitable purposes.

(B) Size of temporary signs shall not exceed 60 square feet per side. Only one temporary sign is permitted on a premises. Banners, pennants and streamers may not extend in length more than 15 feet.

(C) Time of display may be for a period not to exceed ten days, except that a "going-out-of-business" sign, and an interim sign pending delivery of a permanent sign meeting ordinance requirements may be allowed up to 30 days. Extension for a further 30-day period may be approved.

(D) No temporary sign may extend over or be located on a public street right-of-way.

(E) Temporary signs exceeding the above size and duration limits must be approved by the Planning Commission/Zoning Board.

(Ord. 176, passed 1-9-90; Am. Ord. 204, passed 6-9-09) Penalty, see § 10.99

Southfield Township

APPLICATION FOR TEMPORARY SIGN PERMIT

Application is hereby made for a permit to erect a temporary sign on the property described herein:

LOCATION:

Number & Street: _____

Name of Applicant: _____

Address of Applicant: _____ Zip: _____

Phone Number of Applicant: _____

Name of Sign Owner: _____

Address of Sign Owner: _____ Zip: _____

Phone Number of Sign Owner: _____

Signature of Applicant

License Expiration Date

ZONING ORDINANCE SECTION §151.120 SIGN REGULATIONS (IN PART)

B-2 ZONE DISTRICT – Section §151.129 – Temporary signs permitted upon special approval by Sign Administrative Committee. In addition to those signs requiring Planning Commission/Zoning Board approval under Section §151.125 the following types of Temporary Signs may be approved by the Sign Administrative Committee as established at Section §151.137 If the Committee withholds its approval or the proposed sign does not meet the specific requirements of this section, the applicant may request a hearing before the Planning Commission/Zoning Board.

DESCRIPTION OF PROPOSED SIGN:

Type: Exterior Banners _____ Pennants _____
Festivals _____ Portable Signs _____
Going Out of Business _____ Sale Advertising _____
Grand Openings _____ Spinners _____
Happy Hours _____ Streamers _____
Interim Signs _____ Special Events _____

Indicate placement: Front: _____ Rear: _____ Side: _____
Other _____

Size: _____ x _____ = _____ square feet

Materials: Metal _____ Wood _____ Plastic _____ Glass _____
Other _____

Number of display faces: _____

SIZE – Size of Temporary Signs shall not exceed 60 square feet per side. Only one (1) Temporary Sign is permitted on a premise. Banners, pennants and streamers may not extend in length more than fifteen (15) feet.

DISPLAY LIMITS – Time of display may be for a period not to exceed ten (10) days, except that a “Going Out of Business” sign, and an interim sign pending delivery of a permanent sign meeting Ordinance requirements may be allowed up to thirty (30) days. Extension for a further thirty (30) day period may be approved.

STATEMENT AND CERTIFICATION:

Plans to be submitted in duplicate with this application.

Temporary signs exceeding the above size and duration limits must be approved by the Planning Commission/Zoning Board.

If required to be presented to the Planning Commission/Zoning Board, a representative must attend the scheduled meeting.

Estimated cost: \$ _____

I hereby certify that the above answers are correct and true.

Applicant’s Signature

Date

NOTARY:

State of Michigan
ss:
County of Oakland

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public Signature

My Commission expires: _____

_____ County, Michigan

=====
For office use only.

Sign Administrative Committee Approval: _____

Planning Board Approval: _____

Inspector's Approval: _____

Sign Permit Number: _____ Date: _____

Section 4.31(s) SCHEDULE OF SIGN REGULATIONS

TYPE OF SIGN	PLANNING AND ZONING COMMISSION APPROVAL REQUIRED**	SIGN ERECTION PERMIT REQUIRED	SIGN INSPECTION REQUIRED	SIGN AREA ON ONE PREMISES (SQ. FT.)	MAXIMUM HEIGHT OF SIGN (FEET)	PERMITTED IN ZONE DISTRICTS			NUMBER OF DAYS SIGN MAY BE DISPLAYED
						B-2	B-1	CEM* RE, R-1	
ACCESSORY	X	X	X	100 120	20	X			
BULLETIN BOARD	X	X	X	12 12	10			X	
DEVELOPMENT/SUBDIVISION	X	X	X	15 15	10			X	
DIRECTIONAL				6 6	3	X	X		
GROUND	X	X	X	100 120	20	X			Not Applicable
INSTITUTIONAL				6 6	10	X	X	X	Applicable
MARQUEE	X	X	X	100 120	20	X			
OCCUPATIONAL				2 2	10	X	X		
POLITICAL SIGNS				2 6	6	X	X	X	20 days prior to vote 2 days after
PORTABLE SIGNS	X			14 14	6	X			Not Applicable
PROJECTING	X	X	X	100 120	20	X			Not Applicable
REAL ESTATE				8 8	10 5 ground	X	X	X	90 before sale 7 after sale
TIME & TEMPERATURE	X	X	X	24 24	1				Not Applicable
GARAGE SALE				3 6					7 in any 180 day period

a wall sign is "marquee"

* See Section 9.02(a)6 for permitted signs.
 ** Refer to Section 4.31(j)7 for regulations for temporary signs.