

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING HELD ON DECEMBER 10, 2019**

Before the Regular Meeting, Trustee Nelson presented the minutes of the November 14, 2019 Compensation Committee meeting for approval. Minutes were approved as amended.

Supervisor Schmitt called the meeting to order at 7:00 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson, O'Reilly

Absent: Trustee Scarcello

Others Present: Gail Beke, Franklin

Supervisor's Report

Schmitt reported the Board of Review met this morning.

Clerk's Report

Tischler noted 38 dog licenses have been issued compared to 81 last year and 5 cat licenses have been issued compared to 4 at this time last year.

Tischler stated bills have been sent to Birmingham Schools and Oakland Community College for the November Election in the amount of \$9,109.69 each.

Tischler mentioned E-Pollbook training went very well with almost a 100 percent turnout of precinct workers attending training which was offered for a whole week and preparations are under way for the Presidential Primary with 1,881 absentee ballot applications ready to be mailed later this month. 1,793 applications were mailed for the November Election with 1,565 ballots being requested and only 1,280 were returned on time for processing. Tischler noted that as of now only one (1) proposition will appear on a small number of ballots for those residents who are in the Southfield School District.

Tischler commented on an invitation to the Oakland County MTA Quarterly meeting to be held at the 5th Avenue Tavern in Bloomfield Hills the meeting topic for discussion would be about the Census and how to get the communities up and running and making sure the appropriate forms are filled out. The cost is \$20 for those who are interested in attending.

Tischler stated for the benefit of the Recording Secretary that Trustees not talk at the same time. Please be mindful that although her recognition and familiarity of Trustee voices has gotten better, sometimes it is still difficult and accuracy of the minutes might be compromised.

Treasurer's Report

Mooney noted winter Tax Bills had been mailed and payment is due February 14, 2020 without penalty. To date 9% of the winter tax bills have been collected. It appears that taxable value ~~would~~ will be going up 1.9% next year.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA :

No one wished to be heard.

APPROVAL OF AGENDA:

Following **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP TREASURER**, Schmitt suggested adding item: **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP TRUSTEES**.

Motion by Mooney, supported by O'Reilly, the agenda be approved as amended.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF OCTOBER 8, 2019 MEETING MINUTES:

On page 2, Schmitt corrected the expiration date of Albert Beke's re-appointment term to the Southfield Township Zoning Board of Appeals to be December 31, 2022.

Motion by Cook, supported by O'Reilly, the December 10, 2019 Regular Meeting Minutes be approved, as amended.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO SET PUBLIC HEARING DATE FOR TOWNSHIP BUDGET FISCAL YEAR 2020-2021:

RESOLUTION TO SET PUBLIC HEARING DATE

Motion by Tischler, seconded by O'Reilly, the following Resolution be adopted:

The Southfield Township Board of Trustees will hold a Public Hearing with regard to the Fiscal Year 2020/2021 Township Budget on Monday, March 16, 2020 at 7:00 p.m. The Public Hearing will be held at the Township Hall located at 18550 W. Thirteen Mile Road, Southfield Township.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, O'Reilly, Schmitt
Nays: None
Absent: Scarcello

Motion carried.

**DISCUSSION AND POSSIBLE APPROVAL OF MOTION TO RECEIVE AND FILE
COMPENSATION COMMITTEE REPORT:**

Nelson stated the committee met and he would like to file the amended minutes which had been approved before the start of this meeting.

**MINUTES OF THE SOUTHFIELD TOWNSHIP COMPENSATION
COMMITTEE MEETING HELD ON NOVEMBER 14, 2019**

Trustee Nelson, Committee Chair, called the meeting to order at 11:30 a.m. at the Township Hall.

Present: Committee Members Trustee Dan Nelson, Chair, Trustee James O'Reilly, and Trustee Paul Scarcello.

Others Present: Supervisor Schmitt, Clerk Tischler, and Treasurer Mooney.

Nelson asked Schmitt to take minutes, and once again Schmitt graciously accepted.

After vigorous discussion and exhaustive review:

Motion by Nelson, seconded by O'Reilly, to recommend to the Township Board that the base salary of the Deputy Clerk and Deputy Treasurer each be increased \$1,900 per year, starting on April 1, 2020.

Motion carried unanimously.

Motion by Nelson, seconded by O'Reilly, to recommend to the Township Board that the base annual salary of Township Clerk and the Township Treasurer each be increased \$2,500 per year starting on April 1, 2020. Further, the starting salary of each shall be \$58,000, per annum, starting with the new term of office of a new office holder.

Motion carried unanimously.

Motion by Nelson, seconded by Scarcello, to recommend to the Township Board that the annual base salary of Township Supervisor be increased \$900 per year, starting on April 1, 2020. Further the starting salary of the Supervisor shall be \$16,500, per annum, starting with the new term of office of a new office holder.

Motion carried unanimously

Motion by O'Reilly, seconded by Scarcello, to recommend to the Township Board that the pay of Township Trustees shall be \$125, each per meeting attended, commencing April 1, 2020.

Yes: O'Reilly and Scarcello

No: Nelson

Motion carried

There being no further business the meeting was adjourned at 12:15 p.m.

Motion by Nelson, seconded by O’Reilly to approve the minutes of the November 14, 2019 Compensation Committee Meeting.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP SUPERVISOR:

There was a discussion about the term “recuse” and the appropriate time to use the transitive verb. Mooney consulted with the Township Attorney about his opinion.

RESOLUTION SETTING SALARY OF TOWNSHIP SUPERVISOR

Resolved by O’Reilly, supported by Nelson, the following resolution be adopted:

WHEREAS, pursuant to MCLA 41.95 (3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, we are a General Law Township which has abolished the annual meeting, and

WHEREAS, the Township Board shall determine the salaries of Township Officers by resolution; and

WHEREAS, the law requires the Township to have a Township Supervisor; and

WHEREAS, a Township Supervisor should be paid a fair and adequate salary.

NOW, THEREFORE BE IT RESOLVED the salary for the office of Township Supervisor beginning April 1, 2020 shall be \$ 26,800. The starting salary for a new term of office of a new Township Supervisor shall be \$ 16,500.

ROLL CALL:

Ayes: Mooney, Cook, Nelson, O’Reilly, Tischler
No: None
Recuse: Schmitt
Absent: Scarcello

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP CLERK:

RESOLUTION SETTING SALARY OF TOWNSHIP CLERK

Resolved by Nelson, supported by Mooney, the following resolution be adopted:

WHEREAS, pursuant to MCLA 41.95 (3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, we are a General Law Township which has abolished the annual meeting, and

WHEREAS, the Township Board shall determine the salaries of Township Officers by resolution; and

WHEREAS, the law requires the Township to have a Township Clerk; and

WHEREAS, a Township Clerk should be paid a fair and adequate salary.

NOW, THEREFORE BE IT RESOLVED the salary for the office of Township Clerk beginning April 1, 2020 shall be \$ 82,195.00. The starting salary for the new term of office of a new Township Clerk shall be \$ 58,000.00. .

ROLL CALL:

Ayes: Cook, Nelson, O'Reilly, Schmitt, Mooney
Nays: Tischler
Absent: Scarcello

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP TREASURER:

RESOLUTION SETTING SALARY OF TOWNSHIP TREASURER:

Resolved by Nelson, supported by Schmitt, the following resolution be adopted:

WHEREAS, pursuant to MCLA 41.95 (3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, we are a General Law Township which has abolished the annual meeting, and

WHEREAS, the Township Board shall determine the salaries of Township Officers by resolution; and

WHEREAS, the law requires the Township to have a Township Treasurer; and

WHEREAS, a Township Treasurer should be paid a fair and adequate salary.

NOW, THEREFORE BE IT RESOLVED the salary for the office of Township Treasurer beginning April 1, 2020 shall be \$ 67,928.00. The starting salary for the new term of office of a new Township Treasurer shall be \$58,000.00.

ROLL CALL:

Ayes: Cook, Nelson, O’Reilly, Schmitt, Tischler
Nays: None
Recuse: Mooney
Absent: Scarcello

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING SALARY OF TOWNSHIP TRUSTEES

RESOLUTION SETTING SALARY OF TOWNSHIP TRUSTEE

Resolved by Schmitt, supported by Tischler, the following resolution be adopted:

WHEREAS, pursuant to MCLA 41.95 (3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, we are a General Law Township which has abolished the annual meeting, and

WHEREAS, the Township Board shall determine the salaries of Township Officers by resolution; and

WHEREAS, the law requires the Township to have a Township Trustee; and

WHEREAS, a Trustee should be paid a fair and adequate salary.

NOW THEREFORE BE IT RESOLVED that the starting salary for a new term office of a new Township Trustee for any official meeting of the board starting April 1, 2020 be set at \$125.00.

ROLL CALL:

Ayes: O’Reilly, Schmitt, Mooney, Tischler, Nelson
No: Cook
Absent: Scarcello

DISCUSSION AND POSSIBLE CORRECTION TO BOARD OF TRUSTEES 2020 MEETING DATES:

Resolved by Mooney, seconded by O’Reilly, the following Resolution be adopted:

BE IT RESOLVED the Southfield Township Board of Trustees will meet on the second Tuesday of the months listed below at 7:00 p.m. at the Township Hall located at 18550 West Thirteen Mile Road, Southfield Township, Michigan. The dates are as follows:

January	14	May	(no meeting)	September	8
February	(no meeting)	June	9	October	13
March	16***	July	14	November	(no meeting)
April	14	August	(no meeting)	December	8

All regularly scheduled meetings start at 7:00 P.M.

Any Special Meetings will be posted and noticed as required by law.

***** March meeting changed from “March 10, 2020” to "March 16, 2020” due to The Presidential Primary Election.**

ROLL CALL:

Ayes: O’Reilly, Schmitt, Tischler, Mooney, Cook, Nelson
Nays: None
Absent: Scarcello

DISCUSSION AND POSSIBLE APPROVAL OF OCTOBER EXPENDITURES

Motion by Nelson, supported by Cook to approve October Expenditures as follows:

101 General Fund	\$	38,517.47
703 Tax Fund	\$	<u>442,134.35</u>
Total	\$	480,651.82

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF NOVEMBER EXPENDITURES:

Motion by Nelson, supported by Cook to approve November expenditures as follows:

101 General Fund	\$	76,867.24
703 Tax Fund	\$	<u>163,934.54</u>
Total	\$	240,801.78

Check #58895 – Payee was corrected: BSA Troop **#1029**.

All questions were answered.

Motion approved as amended.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Supervisor Schmitt adjourned the meeting at 7:50 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk