

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON JULY 10, 2018**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson, O'Reilly and Scarcello

Absent: None

Others Present: Sandra LaJoie, Deputy Clerk

Supervisor's Report

Schmitt reminded the Board a meeting is not scheduled in August.

Clerk's Report

Tischler noted 833 dog licenses have been purchased compared to 839 last year and 43 cat licenses have been issued compared to 62 last year.

Tischler stated overseas and requested absentee ballots were sent out the last week in June and to date over 1,300 ballots have been issued.

Tischler advised that the public accuracy test has been scheduled for July 23 at 10 a.m. in the Township Hall and election inspector training is scheduled for July 24th, 25th, 31st, and August 1st. Precinct assignment letters have been sent to all of the residents who applied to work the upcoming elections. Several precincts at this time do not have precinct chairs.

Tischler noted the Election Commission will be meeting next week to review and approve all of the necessary items such as work assignments and precinct locations.

Treasurer's Report

Mooney stated taxes bills went out on time and to date we have received some payments.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Supervisor Schmitt requested 3 items be added to the agenda as 11a, 11b and 11c.

11a- Discussion and Possible Approval of Resolution for Cost Recovery;

11b- Discussion and Possible Resolution to Purchase Pet Microchip Scanners;

11c- Discussion and update of Adoption of the Oakland County Hazard Mitigation Plan.

Motion by O'Reilly, supported by Mooney, the agenda be approved as amended.

Motion carried unanimously.

APPROVAL OF JUNE 12, 2018 REGULAR MEETING MINUTES:

Nelson noted on page 1 first sentence, second word, "thank" add "ed" to the end of the word.

Nelson commented on page 4 under the "Presentation of Audit, Receive and File" the first bullet point after standing insert a "period" and strike the remainder of the sentence. Nelson added on page 6 change the "May meeting date from "14" to "no meeting".

Cook noted on page 6 the last line of the meeting dates "***Additionally, the January 8th meeting will be begin at 7:00 p.m." strike the entire line. Cook questioned the different taxable values in the June 12th regular meeting minutes. Cook inquired as to what "G2G" stood for.

Mooney and Tischler answered her question.

O'Reilly noted on page 1 under "Supervisor's Report" second line, "South Eastern" should be one word. O'Reilly noted on page 3, the fifth "WHEREAS" end of first sentence after "Southeastern" strike "Eastern". O'Reilly noted his comments "Under Comments from the Board were not in the minutes. He would like them in the minutes. "O'Reilly commented "Happy Father's Day, Canada Day, Independence Day, and Solstice Day."

Scarcello noted on page 1 under "Clerk's Report" third paragraph, first sentence after "Groves insert "and Seaholm" and add "s" to School and strike "Seaholm."

Motion by Cook, supported by O'Reilly to approve the June 12, 2018 as amended.

Motion carried unanimously.

PUBLIC HEARING FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS:

Schmitt opened the Public Hearing at 7:42 p.m. for comments on the Police and Fire Special assessment Districts for Township Only Residents adjacent to the Villages of Beverly Hills and Franklin for 2018-2019.

No one wished to be heard.

Schmitt closed the public hearing at 7:43 p.m.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE AND FIRE PROTECTION BY THE VILLAGE OF BEVERLY HILLS FOR 2018-2019:

Resolved by Mooney, seconded by Scarcello, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire and police protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW THEREFORE BE IT RESOLVED, since a public hearing has been set for estimates of costs and expenses for the establishment of fire and police protection special assessment districts pursuant to MCL 41.801 et seq. the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Village of Beverly Hills at a rate of 9.1239 mills per 1,000 Taxable Value.

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-01-301-003	Kathleen Hayward 17342 W. 13 Mile Road	\$ 88,660	\$ 808.92
T 24-01-301-004*	Midwest Memorial Group LLC 31300 Southfield Road Suite 1	\$122,600	\$1,118.59* <u>+700.00</u> \$1,818.59

* The charge for 2018-2019 is in the amount of \$ 1,818.59. This amount has been based on a final figure of a \$700 charge for the property and the remaining balance of \$1,118.59 is based upon 9.1239 millage rate times the building Taxable Value of \$ 122,600.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, O'Reilly, Scarcello, Schmitt
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR FIRE SERVICES BY THE BINGHAM/FRANKLIN VOLUNTEER FIRE DEPARTMENT FOR 2018-2019:

Resolved by Cook, seconded by Scarcello, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW THEREFORE BE IT RESOLVED, since a public hearing has been set for the establishment of a fire protection special assessment district pursuant to MCL 41.801 et seq. for the unincorporated area of Southfield Township to be serviced by the Bingham Farms/Franklin Fire Department at a rate of 2.00 mills per 1,000 TV for the following properties:

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$207,500	\$415.00
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	312,730	625.46
T 24-06-101-003	Darryl S. Brown 27220 w. 14 Mile Rd. Franklin, MI 48025	273,430	546.86
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	245,920	491.84
T 24-06-101-005	Allen S. and Danielle Shifman 27170 W. 14 Mile Road	221,230	442.46
T 24-06-101-006	Timothy and Beverly Blair 27160 W. 14 Mile Road	209,580	419.16
T 24-06-101-007	Daniel and Brittany Cycholl 27158 W. 14 Mile Rd. Franklin, MI 48025	122,640	245.28

ROLL CALL:

Ayes: Mooney, Cook, Nelson, O'Reilly, Scarcello, Schmitt, Tischler
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE SERVICES BY THE VILLAGE OF FRANKLIN FOR 2018-2019:

Resolved by Cook, seconded by Scarcello, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for police protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW THEREFORE BE IT RESOLVED, since a public hearing has been set for estimates of costs and expenses for the establishment of a police protection special assessment district pursuant to MCL 41.851 et seq. for the unincorporated area of Southfield Township to be serviced by the Village of Franklin at a rate of 4.00 mills per 1,000 TV for the following properties:

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$207,500	\$ 830.00
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	312,730	1,250.92
T 24-06-101-003	Darryl S. Brown 27220 W. 14 Mile Rd. Franklin, MI 48025-1773	273,430	1,093.72
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	245,920	983.68
T 24-06-101-005	Allen S. and Danielle Shifman 27170 W. 14 Mile Road	221,230	884.92
T 24-06-101-006	Timothy and Beverly Blair 27160 W. 14 Mile Road	209,580	838.32
T 24-06-101-007	Daniel and Brittany Cycholl P.O. Box 250428	122,640	490.56

ROLL CALL:

Ayes: Cook, Nelson, O'Reilly, Scarcello, Schmitt, Tischler, Mooney
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ASSESS 3% TAX PENALTY FOR THE 2018 TAX YEAR:

Motion by Mooney, resolved by Nelson, the following Resolution be adopted:

At a meeting of the Southfield Township Board of Trustees held on July 10th the following Resolution to Assess 3% Tax Penalty for the 2018 Tax Year was adopted:

WHEREAS, with the passage of Public Act #206 of 1893, as amended, MCL 211.44, as amended, which authorizes the Township of Southfield Board of Trustees to impose a penalty on all late payments of unpaid property taxes; and

WHEREAS, the last date to pay taxes by law is February 14, 2019; and

WHEREAS, all taxes paid after February 14, 2019 and before March 1, 2019 are termed late;

NOW, THEREFORE, BE IT RESOLVED that the Southfield Township Board of Trustees authorizes the Township Treasurer to levy a 3% penalty on all late taxes paid after February 14, 2019 through February 28, 2019; and

BE IT FURTHER RESOLVED that a copy of this Resolution be published in The Birmingham/Bloomfield Eccentric and a notice be included in the mailing of all tax statements to alert all taxpayers of this enactment.

ROLL CALL:

Ayes: Nelson, O'Reilly, Scarcello, Schmitt, Tischler, Mooney, Cook
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTON FOR COST RECOVERY:

Schmitt stated once a year or so we encounter situations where the Township has to pay for rabies testing of bats. Sometimes our Animal Control Officer catches the bat in a resident's home, or a private company does, and leaves it for us to test.

Schmitt commented that staff would like to be able to bill the resident for the Township's out of pocket expenses. This would be similar to charges for NSF checks.

Schmitt stated the cost to the Township is likely to be less than \$100/year. So, it isn't worth the legal expense of making a cost recovery ordinance or even modifying the new Animal Control Ordinance to enable us to add it to taxes if not paid. We have one now where the charge is \$29.00 for euthanasia.

Resolved by Schmitt, supported by Scarcello, that the Township is authorized to charge residents for cost recovery incident to bat testing and/or euthanasia.

ROLL CALL:

Ayes: O'Reilly, Scarcello, Schmitt, Tischler, Mooney, Cook, Nelson
Nays: None
Absent: None

DISCUSSION AND POSSIBLE RESOLUTION TO PURCHASE PET MICROCHIP SCANNERS:

Schmitt stated Dave Weber, of Anytime Animal Control, the Township's ACO, has requested the Township purchase 2 Home Again Universal Reader Plus pet microchip scanners. The tool can read microchips imbedded under the skin of "chipped" pets, and potentially provide the pet owners name, address, and phone number. This is particularly useful because many stray animals do not have tags. Dave would carry one of the scanners with him and house one at Beverly Hills Public Safety. Township personnel would be able to use the Public Safety unit during normal business hours, and Public Safety Officers as necessary.

Schmitt noted the cost of each scanner is a little under \$400, and Dave has offered to reimburse the Township for the cost of one of the scanners. While other models and brands of scanners are available at a lower cost, this model scans all chips (lesser brands do not), has a rechargeable battery, dual antennas which allow safer scanning of microchips allowing for greater range while scanning aggressive animals, and free lifetime software updates. It is also recommended by Greenfield Animal Hospital, the Township's veterinarian.

Resolved by Cook, seconded by Nelson, that the Township purchase two (2) Home Again Universal Reader Plus pet microchip scanners at a cost not to exceed \$800, with half of the purchase price to be reimbursed by Anytime Animal Control.

ROLL CALL:

Ayes: Scarcello, Schmitt, Tischler, Mooney, Cook, Nelson, O'Reilly
Nays: None
Absent: None

DISCUSSION AND POSSIBLE ADOPTION OF THE OAKLAND COUNTY HAZARD MITIGATION PLAN:

Resolved by Mooney, supported by O'Reilly, for the adoption the Oakland County Hazardous Mitigation Plan:

WHEREAS, the mission of Southfield Township includes the charge to protect the health, safety, and general welfare of the people of Southfield Township; and

WHEREAS, Southfield Township, Michigan is subject to flooding, tornadoes, winter storms, and other natural, technological, and human hazards; and

WHEREAS, the Oakland County Homeland Security Division and the Oakland County Local

Emergency Planning Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

WHEREAS, Southfield Township has participated in the planning process for development of this Plan, providing information specific to local hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing, and ~~reviewing~~ the draft Plan; and

WHEREAS, the Oakland County Homeland Security Division (HSD), with the Oakland County Local Emergency Planning Committee (LEPC), has developed the OAKLAND COUNTY HAZARD MITIGATION PLAN (THE “Plan”) as an official document of the County and establishing a County Hazard Mitigation Coordinating Committee, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County’s residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns; and

NOW THEREFORE BE IT RESOLVED by the Southfield Township Board of Trustees that:

1. The Oakland County Hazard Mitigation Plan (or section(s) of the Plan specific to Southfield Township is hereby adopted as an official plan of Southfield Township.
2. The Township Supervisor is charged with supervising the implementation of the Plan’s recommendations, as they pertain to Southfield Township and within the funding limitations as provided by the Board of Trustees or other Sources.

Passed by the Southfield Township Board of Trustees on July 10, 2018.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk

ROLL CALL:

Ayes: Schmitt, Tischler, Mooney, Cook, Nelson, O’Reilly, Scarcello
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF JUNE EXPENDITURES:

Motion by Nelson, supported by Scarcello, to approve the June expenditures as follows:

101 General Fund	\$	169,535.41
703 Tax Fund	\$	<u>0</u>
Total	\$	169,535.41

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Scarcello commented he was glad summer was here and is looking forward to an enjoyable summer.

Schmitt mentioned we should be proud of the services that administration provides.

Cook noted she read an article in the Road Commission information where the Michigan Senate was considering a bill to take road funds and subsidize telecommunications.

Cook added she will be absent at the September meeting.

Meeting adjourned 8:03 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk