

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON MAY 8, 2018**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson, O'Reilly and Scarcello

Absent: None

Others Present: Sandra LaJoie, Deputy Clerk

Supervisor's Report

Schmitt noted Abyssinia Church lawsuit was dismissed on April 20, 2018.

Schmitt stated it is Clerks' Week and recognized Clerk Tischler.

Schmitt mentioned the Township lawn is free of dandelions.

Clerk's Report

Tischler noted 756 dog licenses have been purchased compared to 764 last year and 37 cat licenses have been issued compared to 53 last year.

Tischler mentioned sixteen merchants of nineteen have submitted their merchant license information.

Tischler stated an open house for precinct workers is scheduled for Friday May 18th, Monday May 21st, and Tuesday May 22nd. Precinct Workers will have the opportunity to see the equipment as delivered and be able to set it up for election day operation.

Tischler commented at this point only twenty-three residents have responded that they are interested in continuing as workers. An add seeking precinct workers has been placed in each of the Villages newsletters and weekly e-mail contact with residents. Applications and information has been taken to NEXT. Contact will also be made with the DAR group that meets in the Township Hall as well as the bridge group that uses the meeting room.

Tischler advised that a Voter Registration Day is planned for Groves High School on May 22nd, and Seaholm on May 23rd, all of the communities that have students attending these schools

along with the County Clerk will be there to register students who will be old enough to vote in the upcoming elections.

Treasurer's Report

Mooney noted settlement with the County has been completed and we have received the revolving funds for delinquent taxes from the County. Preliminary work has begun for the 2018 tax season.

Mooney mentioned our current folding/stuffing machine has served us well for the past 12 years but needs to be replaced. The budget contains \$6,000.00 for a new machine.

Mooney sought quotes from four different vendors. One vendor never replied, one vendor only provides folding machines that do not stuff. Of the two vendors who provided quotes, the decision is to purchase from Neopost. The new folding machine is the current version of the one purchased 12 years ago. Neopost is also a State Participating Vendor. The actual cost of the machine is \$8,000.00 but because of their vendor status the purchase price is \$5,978.00, ~~this will be~~ which is a savings of over \$2,000.00.

Mooney commented maintenance for the first year is free. Neopost offers a maintenance agreement for subsequent years at a cost of \$1,176.00 per year. Mooney is not recommending a maintenance agreement unless the Board recommends we purchase the maintenance agreement beyond the first year.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Motion by Nelson, supported by Scarcello, the agenda be approved as presented.

Motion carried unanimously.

APPROVAL OF MARCH 13, 2018 REGULAR MEETING MINUTES:

Cook noted on page 3, 4 and page 5 correct "WHERE AS" TO "WHEREAS" and On page 3 correct "RESOLIVED" to "RESOLVED".

Motion by O'Reilly, supported by Cook, the March 13, 2018 minutes be approved as amended.

Motion carried unanimously.

APPROVAL OF APRIL 8, 2018 REGULAR MEETING MINUTES:

Schmitt noted on page 3 under “Discussion and Possible Approval of Franchise Agreement with AT & T” first line after “has” change “unknown” to “known” and after “a” on the same line delete “a cable agreement, but”. Schmitt added delete the “last sentence of the first paragraph”. The third line after “ratified” change period to a comma and add “by Board Resolution”.

Schmitt added on page 4, under “Discussion and Possible Approval of Resolution to Appoint Representative and Alternate to the Southeastern Oakland County Water Authority Board” second paragraph after “asked” strike if there was anyone to “if any Trustee is”. Third paragraph first line after “Representative” delete period. After “term” add “No Trustee volunteered.”

Nelson commented on page 3 remove the spaces between “~~AT & T~~.” “AT&T”

Motion by Cook, supported by O’Reilly the April 8, 2018 minutes be approved as amended.

Motion carried unanimously.

DISCUSSION AND SECOND READING OF AMENDMENTS TO SIGN ORDINANCE NO. 209-:

Schmitt stated this is the Second Reading and reviewed the amended sections 151.120 through 151.137.

Cook reviewed the Ordinance prior to the meeting and suggested three additional changes;

The Board discussed the changes and after general discussion, it was the consensus of the Board, to have Cook make the agreed changes and provide the Board with a clean draft at the June meeting.

Resolved by Cook, supported by O’Reilly, to approve the Sign Ordinance draft that reads 3/6/2018 (revised after first reading for 4/24/2018) with three changes that were discussed 5/8/2018. In addition, the adoption of Appendix C to the Ordinance as distributed 5/8/2018. Cook will provide the Board with a clean copy of the Ordinance at the June Board of Trustees meeting.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, O’Reilly, Scarcello, Schmitt
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF APRIL EXPENDITURES:

Motion by Nelson, supported by Scarcello, to approve the April expenditures as follows:

101 General Fund	\$	54,528.55
703 Tax Fund	\$	<u>0</u>
Total	\$	54,528.55

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Schmitt welcomed Scarcello back.

Scarcello commented it is nice to be back.

Scarcello asked Tischler how many precinct workers are needed to work an Election.

Tischler responded at a minimum forty, four in each precinct

Schmitt thanked Cook for all of her hard work on the Sign Ordinance.

Nelson inquired about the status of the bill regarding property taxes for disabled veterans.

Mooney replied she does not have an update at this time.

O'Reilly and Mooney wished the Clerk a Happy Clerk's Week and everyone a Happy Mother's Day and a Happy Memorial Day.

Meeting adjourned 8:13 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk

These minutes are not official. The Board of Trustees has not formally approved them.

