

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON DECEMBER 11, 2018**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson and O'Reilly

Absent: Trustee Scarcello

Others Present: Sandra LaJoie, Deputy Clerk

Supervisor's Report

Schmitt commented the Board of Review met this morning. The January Board meeting is a budget meeting which will start at 7:00 p.m. as will all other subsequent meetings.

Clerk's Report

Tischler noted work has begun on the 2019/2020 budget. Tischler added 2019 Dog and Cat Licenses are available.

Tischler commented Election results were included in with your information items.

Treasurer's Report

Mooney stated to date, a little over 1% of our winter tax bills have been collected and over 97% of the summer tax bills.

Treasurer Mooney added assessed values are going to go up just under 4% this year and the CPI is at 2.4%. The Township will benefit with the increase in our taxable values.

Treasurer Mooney reported on House Bill 4986 which would amend the disabled veteran's exemption. The House committee is trying to make it a credit instead of a direct deduction.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

No one wished to be heard.

DISCUSSION AND POSSIBLE APPROVAL OF AGENDA:

Motion by Mooney, supported by O'Reilly, the agenda be approved as presented.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF OCTOBER 9, 2018 REGULAR MEETING MINUTES:

Mooney commented on page 3 middle of the page, 6th bullet point down after “Responsibly” strike “of”. Mooney noted the last bullet point in the same section, should be changed from “The benefit is not in the personnel policy” to “The Benefit Disbursement is not in the Personnel Policy.” Treasurer Mooney requested on page 6, the addition of “attendance records of Board of Review members records be included in Board packets when re-appointments come before the Board”.

O’Reilly noted on page 7, under “Comments from the Board” first sentence after “the” strike “actuarially” and insert “Health Care Fund.” Cook mentioned under “Comments from the Board” second line down, after “to” insert “be”.

Schmitt commented on page 3, at the bottom of the page, where it says “Resolution fails” change the position and language to read “The vote to amend the Resolution fails and then put in the Roll call and then add “Resolution fails” at the end.

Motion by Nelson, supported by Cook, the October 9, 2018 minutes be approved as amended.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF NOVEMBER 2, 2018 SPECIAL MEETING MINUTES:

Treasurer Mooney mentioned on page 2, the paragraph that begins with “RESOLVED” fifth line down, after “the” change “appropriated” to appropriate” by striking the “d” at the end of the word.

Cook noted on page 2, first sentence, change from “After General Discussion to “General Discussion” include the following items and the following Resolution follows:

- clarification that ~~old~~ full brick will be used versus ~~fake~~ face brick.
- the sign company will be able to match the brick color and size to be the same as the existing building.

Schmitt noted on page 2, first paragraph down beginning with “RESOLVED”, 6th line down after “Township” amend the Resolution to read “or have the Township Attorneys sign on behalf of the Township”.

Motion by Cook, supported by O’Reilly, the Special Meeting Minutes of November 2, 2018 be approved as amended.

SECOND READING, DISCUSSION AND POSSIBLE REPEAL OF MERCHANT LICENSE ORDINANCE:

Schmitt stated we have an ordinance requiring our merchants to obtain and pay for an annual merchant license. Several merchants are less than amenable to complying. The efforts to collect the funds far exceed the benefit received by the revenue.

Schmitt suggested eliminating the ordinance and added the procedure is to have a first and second reading, followed by adoption and publication.

Schmitt noted this is the second reading of the proposed new ordinance.

Chapter 111, including subparts .01, .02, .03, .04, .05, .06 and .07, of the Southfield Township Code of Ordinances is hereby repealed, effective seven days after publication.

Resolved by O'Reilly, seconded by Cook, that Southfield Township hereby adopts the following ordinance:

Chapter 111, including subparts .01, .02, .03, .04, .05, .06 and .07, of the Southfield Township Code of Ordinances is hereby repealed, effective seven days after publication.

Cook stated by passing this Resolution we are repealing our Merchant License Ordinance. Merchant Licenses are not a necessity in Southfield Township.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, O'Reilly, Schmitt
Nays: None
Absent: Scarcello

DISCUSSION AND POSSIBLE MOTION TO RECEIVE AND FILE COMPENSATION COMMITTEE REPORT:

Schmitt asked Nelson, Chair of the Compensation Committee to present the Compensation report to the Board.

Nelson reviewed the minutes of the Compensation Committee making note of the items reviewed in order to arrive at the committee's decision [See Exhibit A-Draft minutes attached]

Motion by Nelson, supported by Cook, to receive and file the Compensation Committee's unofficial minutes of the meeting on November 14, 2018, as the Committee's report.

Motion carried unanimously.

Mooney expressed her thoughts on administrations recusing themselves on salary increases as setting a precedence.

DISCUSSION AND POSSIBLE SETTING OF TOWNSHIP SUPERVISOR’S SALARY

Nelson noted on November 14, 2018, the compensation committee met, and after review, recommended the Supervisor’s salary of \$25,100, be increased \$800, to \$25,900 next fiscal year.

Resolved by Nelson, seconded by Mooney, that the salary for the Township Supervisor for fiscal year April 1, 2019, through March 31, 2020, is set at \$25,900.

ROLL CALL:

Ayes: Mooney, Cook, Nelson, O’Reilly, Tischler
Nays: None
Absent: Scarcello
Recuse: Schmitt

DISCUSSION AND POSSIBLE SETTING OF TOWNSHIP CLERK’S SALARY:

Nelson noted on November 14, 2018, the compensation committee met, and after review, recommended the Clerk’s salary, of \$77,395, be increased \$2,300, to \$79,695 next fiscal year.

Resolved by Nelson, seconded by Schmitt that the salary for the Township Clerk, for fiscal year April 1, 2019 through March 31, 2020, is set at \$79,695.

ROLL CALL:

Ayes: Cook, Nelson, O’Reilly, Schmitt, Mooney
Nays: None
Absent: Scarcello
Recuse: Tischler

DISCUSSION AND POSSIBLE SETTING OF TOWNSHIP TREASURER’S SALARY:

Nelson noted November 14, 2018, the compensation committee met, and after review, recommended the Treasurer’s salary, of \$63,128, be increased \$2,300, to \$65,428 next fiscal year.

Resolved by Nelson, seconded by Tischler, that the salary for the Township Treasurer, for fiscal year April 1, 2019 through March 31, 2020, is set at \$65,428.

ROLL CALL:

Ayes: Nelson, O’Reilly, Schmitt, Tischler, Cook
Nays: None
Absent: Scarcello

Recuse: Mooney

DISCUSSION AND POSSIBLE RESOLUTION APPOINTING STEPHEN VOGEL TO THE PLANNING COMMISSION:

Schmitt mentioned the retirement of Steven Croyle left a vacancy on the Township's Planning Commission. Planning Commission members are generally appointed for three-year terms and we do our best to balance the Commission geographically and with chronological expirations. Architect Steve Vogel lives in Bingham Farms, the same village as Steve Croyle. and Paul Scarcello recommended Mr. Vogel.

Resolved by Cook, supported by Mooney, to appoint Stephen Vogel to the Southfield Township Planning Commission for a three-year term, expiring December 31, 2021.

ROLL CALL:

Ayes: O'Reilly, Schmitt, Tischler, Mooney, Cook, Nelson
Nays: None
Absent: Scarcello

FIRST READING OF POSSIBLE ORDINANCE PROHIBITING MARIHUANA ESTABLISHMENTS IN THE TOWNSHIP:

Schmitt presented an overview of Proposal 18-1 which was passed at the November 6th election.

Schmitt noted currently the Township has not opted in to allow medical marihuana establishments within its borders under the previously enacted Michigan Medical Marihuana Facilities and Licensing Act. The new Act, Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951, will be different in that municipalities must opt out.

Schmitt stated the Township Attorney has prepared an ordinance if adopted which would allow the Township to opt out.

Schmitt reviewed Title XI, Chapter 112, Section 112.001 thru Section 5.

Schmitt acknowledged that this is the first reading of an ordinance prohibiting marihuana establishments in Southfield Township.

Schmitt noted a second reading will be held at our January meeting with an effective date thirty (30) days after publication.

DISCUSSION AND POSSIBLE APPROVAL OF 2019 POVERTY INCOME GUIDELINES:

Schmitt noted the Township Poverty Standards Guidelines provide the potential for the Board of Review to grant property tax reductions for persons with assets less than a quarter of a million dollars, and whose income does not exceed the federal poverty income standards as of 12-31-18.

The 12-31-2018 standards are as set forth in the suggested Resolution:

Resolved by Tischler, supported by O'Reilly, that Southfield Township adopt, in conformity with the Federal Poverty income standards as of 12-31-2018, the following income standards for its 2019 Poverty Guidelines:

<u>Size of Family Unit</u>	<u>Poverty Guidelines</u>
1	\$12,140
2	16,460
3	20,780
4	25,100
5	29,420
6	33,740
7	38,060
8	42,380
For each additional person, add	4,320

ROLL CALL:

Ayes: Schmitt, Tischler, Mooney, Cook, Nelson, O'Reilly
Nays: None
Absent: Scarcello

DISCUSSION AND POSSIBLE APPROVAL OF OCTOBER EXPENDITURES:

Motion by Nelson, supported by O'Reilly, to approve the October expenditures as follows:

101 General Fund	\$ 42,868.37
703 Tax Fund	<u>\$ 453,064.70</u>
Total	\$ 495,933.07

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF NOVEMBER EXPENDITURES:

Motion by Nelson, supported by Cook, to approve the November expenditures as follows:

101 General Fund	\$	68,837.32
703 Tax Fund	\$	<u>152,548.36</u>
Total	\$	221,385.68

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Cook wished everyone Happy Holidays.

Schmitt wished everyone Happy Holidays.

Mooney thanked everyone for the raise and wished everyone Happy Holidays.

Supervisor Schmitt adjourned at 8:17 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk