

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD ON JULY 11, 2017**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

**ROLL CALL:**

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson, O'Reilly

Absent: Trustee Scarcello

Others Present: Sandra J. LaJoie, Deputy Clerk

**Supervisor's Report**

Schmitt noted the roofers should be starting within the next two weeks. Schmitt reminded the Board there is no meeting next month.

**Clerk's Report**

Tischler noted 839 dog licenses have been purchased compared to 839 last year and 62 cat licenses have been issued compared to 38 last year.

Tischler mentioned one Merchant License is still outstanding.

Tischler advised the Board that a Planning Commission member has submitted a couple of suggested changes to the Sign Ordinance which were forwarded to our Attorney for review. Our Attorney has responded and noted that the suggested changes did apply and were incorporated into the ordinance. Tischler noted at this time she does not have a clean draft of the ordinance.

Tischler stated Board of Review will hold their July meeting on the 18<sup>th</sup> at 10 a.m. in the Township Hall.

Tischler advised the Board that she and Patrick Bresnahan will be assisting Bloomfield Township on July 25<sup>th</sup> to help test their election equipment at the County. Noting it will give us an opportunity to set the equipment up and put it through the test process so we can plan on how to prepare for training our election inspectors.

Tischler mentioned J. H. Hart Forestry has been contacted to examine the trees on the Township site and recommend whether pruning is necessary as several of the trees are close to the building.

**Treasurer's Report**

Mooney noted tax bills went out on time and residents should have received their bills by July 1st. Mooney noted her appreciation for the tremendous amount of help Dave Weber, our

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Animal Control Officer was during the week prior to tax bills going out due to temporary staff shortage. Mooney also thanked the Clerk's department for their assistance.

**PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:**

No one wished to be heard.

**APPROVAL OF AGENDA:**

**Motion** by Mooney, supported by Nelson, the agenda be approved as presented.

**Motion** carried unanimously.

**APPROVAL OF JUNE 13, 2017 REGULAR MEETING MINUTES:**

Cook noted on page 2 at the bottom, 5th bullet point from the bottom, after "way" strike "to get around having". Cook commented on page 4, first paragraph, sentence line after "annual" add "s" to dues. Cook added on page 6, first paragraph, 3rd line down, after 8th, strike "the State of Michigan website which confirms workers' comp. coverage was researched trying several combinations for Priest Construction, but no coverage was found."

O'Reilly commented on page 3, 4th paragraph down, after "Rana" add "Emmons". O'Reilly noted on page 5, 2nd paragraph, after "Planning" capitalize "enabling". O'Reilly noted 5th paragraph down, second line after "Act" strike the "0" off the number "330".

Schmitt stated on page 7, first paragraph, 4th line down, after "insured" "strike the next sentence "And further, this acceptance is contingent on the Roofing Committee's informal review and approval of the bid."

**Motion** by Cook, supported by O'Reilly, the June 13, 2017 minutes be approved as amended.

**Motion** carried unanimously.

**PUBLIC HEARING FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS:**

Schmitt opened the Public Hearing at 7:39 p.m. for comments on the Police and Fire Special Assessment Districts for Township Only Residents adjacent to the Villages of Beverly Hills and Franklin for 2017-2018.

No one wished to be heard.

Schmitt closed the public hearing at 7:40 p.m.

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE AND FIRE PROTECTION BY THE VILLAGE OF BEVERLY HILLS FOR 2017-2018:**

**Resolved** by Mooney, seconded by Cook, the following resolution be adopted:

**WHEREAS,** the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire and police protection; and

**WHEREAS,** the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

**NOW, THEREFORE, BE IT RESOLVED,** since a public hearing has been set for estimates of costs and expenses for the establishment of fire and police protection special assessment districts pursuant to MCL 41.801 et seq. the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Village of Beverly Hills at a rate of 9.3054 mills per 1,000 Taxable Value.

<b><u>SIDWELL:</u></b>	<b><u>NAME:</u></b>	<b><u>TV:</u></b>	<b><u>FEE:</u></b>
T 24-01-301-003	Robert & Kathleen Hayward 17342 W. 13 Mile Road	\$ 86,840	\$ 808.08
T 24-01-301-004*	Midwest Memorial Group LLC 31300 Southfield Road Suite 1	\$120,080	\$1,117.39 <u>+700.00</u> \$1,817.39

\* The charge for 2017-2018 is in the amount of \$ 1,817.39. This amount has been based on a final figure of a \$700 charge for the property and the remaining balance of \$1,117.39 is based upon 9.3054 millage rate times the building Taxable Value of \$ 120,080.

**ROLL CALL:**

Ayes: Tischler, Mooney, Cook, Nelson, O'Reilly, Schmitt  
Nays: None  
Absent: Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR FIRE SERVICES FOR BINGHAM/FRANKLIN VOLUNTEER FIRE DEPARTMENT FOR 2017-2018:**

**Resolved** by Tischler, seconded by Cook, the following resolution be adopted:

**WHEREAS,** the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire protection; and

**WHEREAS,** the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

**NOW, THEREFORE, BE IT RESOLVED,** since a public hearing has been set for the establishment of a fire protection special assessment district pursuant to MCL 41.801 et seq. for the unincorporated area of Southfield Township to be serviced by the Bingham Farms/Franklin Fire Department at a rate of 2.00 mills per 1,000 ~~TV~~ Taxable Value for the following properties:

<b><u>SIDWELL:</u></b>	<b><u>NAME:</u></b>	<b><u>TV:</u></b>	<b><u>FEE:</u></b>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$203,240	\$406.48
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	306,300	612.60
T 24-06-101-003	Practorian Capital LLC 465 Brickell Ave. Apt. 519 Miami, Fl 33131-2497	267,810	535.62
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	242,550	485.10
T 24-06-101-005	Allen S. and Danielle Shifman 27170 W. 14 Mile Road	216,680	433.36
T 24-06-101-006	Timothy and Beverly Blair 27160 W. 14 Mile Road	207,790	415.58
T 24-06-101-007	Paul R. Ziegler P.O. Box 250428	120,120	240.24

**ROLL CALL:**

Ayes: Mooney, Cook, Nelson, O'Reilly, Schmitt, Tischler  
Nays: None  
Absent: Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR POLICE SERVICES BY VILLAGE OF FRANKLIN:**

**Resolved** by Cook, seconded by Tischler, the following resolution be adopted:

**WHEREAS,** the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for police protection; and

**WHEREAS,** the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

**NOW, THEREFORE, BE IT RESOLVED**, since a public hearing has been set for estimates of costs and expenses for the establishment of a police protection special assessment district pursuant to MCL 41.851 et seq. for the unincorporated area of Southfield Township to be serviced by the Village of Franklin at a rate of 4.00 mills per 1,000 ~~TV~~ Taxable Value for the following properties:

<b><u>SIDWELL:</u></b>	<b><u>NAME:</u></b>	<b><u>TV:</u></b>	<b><u>FEE:</u></b>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$203,240	\$ 812.96
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	306,300	1,225.20
T 24-06-101-003	Practorian Capital LLC 465 Brickell Ave. Apt. 519 Miami, FL 33131-2497	267,810	1,071.24
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	242,550	970.20
T 24-06-101-005	Allen S. and Danielle Shifman 27170 W. 14 Mile Road	216,680	866.72
T 24-06-101-006	Timothy and Beverly Blair 27160 W. 14 Mile Road	207,790	831.16
T 24-06-101-007	Paul R. Ziegler P.O. Box 250428	120,120	480.48

**ROLL CALL:**

Ayes: Cook, Nelson, O'Reilly, Schmitt, Tischler, Mooney  
 Nays: None  
 Absent: Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF RENEWING AUDITING SERVICES THROUGH POST, SMYTHE, LUTZ AND ZIEL (PSLZ) 2018 THRU 2022:**

Schmitt presented the engagement letter from Post, Smythe, Lutz and Ziel renewing auditing services.

Schmitt opened the floor for discussion.

After general discussion, it was the consensus of the Board to accept the engagement letter from PSLZ LLC.

**Resolved** by Schmitt, supported by Mooney, to accept the proposal to engagement PLSZ LLC dated June 8, 2017, to provide the Township's Audit services through the fiscal year ending March 31, 2022.

**ROLL CALL:**

Ayes: Nelson, O'Reilly, Schmitt, Tischler, Mooney, Cook  
Nays: None  
Absent: Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ASSESS 3% TAX PENALTY FOR THE 2017 TAX YEAR:**

**Resolved** by Mooney, seconded by O'Reilly, the following Resolution be adopted:

**WHEREAS**, with the passage of Public Act #206 of 1893, as amended, MCL 211.44, as amended, which authorizes the Township of Southfield Board of Trustees to impose a penalty on all late payments of unpaid property taxes; and

**WHEREAS**, the last date to pay taxes by law is February 14, 2018; and

**WHEREAS**, all taxes paid after February 14, 2018 and before March 1, 2018 are termed late; and

**NOW, THEREFORE, BE IT RESOLVED** that the Southfield Township Board of Trustees authorizes the Township Treasurer to levy a 3% penalty on all late taxes paid after February 14, 2018 through February 28, 2018; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be published in The Birmingham/Bloomfield Eccentric and a notice be included in the mailing of all tax statements to alert all taxpayers of this enactment.

**ROLL CALL:**

Ayes: O'Reilly, Schmitt, Tischler, Mooney, Cook, Nelson  
Nays: None  
Absent: Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF JUNE EXPENDITURES:**

**Motion** by Nelson, supported by Cook, to approve the June expenditures as follows:

101 General Fund	\$ 178,208.09
703 Tax Fund	\$ _____ -
Total	\$ 178,208.09

**Motion** carried unanimously.

**COMMENTS FROM THE AUDIENCE:**

No one wished to be heard.

**COMMENTS FROM THE BOARD:**

Nelson wished everyone a Happy Labor Day.

Cook commented she met with Jennifer Hill, the Township attorney regarding the Sign Ordinance. Cook added hopefully there will be documentation for the August Planning Commission meeting.

Supervisor Schmitt adjourned the meeting at 7:52 p.m.

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Phillip Schmitt, Supervisor

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Sharon Tischler, Clerk