

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD ON MAY 9, 2017**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

**ROLL CALL:**

Present: Supervisor Schmitt, Clerk Tischler and Trustees Cook, Nelson and O'Reilly

Absent: Treasurer Mooney and Trustee Scarcello

Others Present: Sandra J. LaJoie, Deputy Clerk

**Supervisor's Report**

Schmitt noted that Mooney is at a Treasurer's conference to keep up her certification.

Schmitt thanked Nelson for his assistance overseeing the landscaping.

Schmitt commented the insurance adjuster from Michigan Municipal League walked the building today looking at our current roof, with regards to the damage that was done on March 8, 2017.

Schmitt added the Township should receive some compensation.

Schmitt noted the receipt of a dividend check for \$814.00 from Michigan Municipal League Liability and Property Pool.

**Clerk's Report**

Tischler noted 763 dog licenses have been purchased compared to 770 last year and 51 cat licenses have been issued compared to 37 last year.

Tischler mentioned 17 Merchant License Applications have been applied for with three still outstanding.

Tischler advised that the Township office will be closed on Monday, May 29<sup>th</sup> in observance of Memorial Day.

Tischler noted the Township 2017/18 Budget documents were distributed with this evening's board packet.

Tischler stated the MERS – Quarterly statement from 1/17 thru 3/31/17 was included as an informational item send by e-mail.

Tischler advised the Board that the County is currently in the process of testing some of the new election equipment. The County extended an invitation to those Clerks who will either have an August and/or a November election to help in that process and have the opportunity to become familiar with how the equipment works. Those clerks without upcoming elections were invited to come and observe the process. Tischler hopes the equipment will not present too many challenges operationally and in storage space.

Tischler informed the board that 70 counties selected three different vendors. Of the 70, 10 chose the Hart equipment; 7 have selected the ES & S equipment and 53 have opted for Dominion. There are 13 Counties outstanding.

Nelson inquired when the audit of 2016/2017 budget will begin.

Tischler responded the auditor will be here next Monday and year end documents have been already e-mailed.

### **Treasurer's Report**

No report.

### **PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:**

No one wished to be heard.

### **APPROVAL OF AGENDA:**

Schmitt requested Discussion and Possible Resolution Accepting Roof Bid Proposal be added as item 7a.

**Motion** by O'Reilly, supported by Tischler, the agenda be approved as amended.

**Motion** carried unanimously.

### **APPROVAL OF APRIL 11, 2017 REGULAR MEETING MINUTES:**

Nelson noted on page 1 under "Supervisor's Report" the second sentence, after "Revolution" strike the capital "B" for Bridge and insert a small "b" and after "and" strike the capital "B" for "Boy" and insert a small "b".

Nelson commented on page 2, under "Discussion and Possible Approval of Additional Election Tabulator", second paragraph from the bottom strike all the capital "T's" from the word "Tabulator" and insert a small "t".

Nelson mentioned on page 7, under “Comments from the Board” 2nd paragraph from the bottom, after “an” strike the small “o” in oxford and insert a capital “O”.

Cook noted on page 1, under Supervisor’s report, first sentence after “number” strike “by” and insert “of” and in the second sentence after “bridge” insert a “comma”.

Cook commented on page 5, under Discussion and Possible Resolution to Cease Removal of Deer from Private Fences or Difficult Terrain” last sentence of the paragraph after “from” insert “the fences as well as from”.

Cook noted on page 6, second paragraph (which is the Resolution), second sentence after “impaled” strike the “comma” and after “entangled” strike the comma.

**Motion** by Cook, supported by O’Reilly, the April 11, 2017 minutes be approved as amended.

**Motion** carried unanimously.

**DISCUSSION AND POSSIBLE APPROVAL OF RENEWAL OF BINGHAM/FRANKLIN FIRE CONTRACT:**

Schmitt commented the contract with Bingham/Franklin Volunteer Department expires on July 1, 2017. Fire Chief Averbuch has submitted a contract for Township Board approval. If renewed the contract would be in effect for a five year period commencing July 1, 2017. There are no other changes to the contract.

**Resolved** by Tischler, supported by O’Reilly, to extend the Township’s agreement with the Franklin Volunteer Fire Department, Inc., d/b/a/ Franklin-Bingham Fire Department through June 30, 2022, according to the proposal signed by the FBFD, 4/17/2017. Further the Supervisor and Clerk are authorized to sign the agreement on behalf of the Township. [See exhibit A]

**ROLL CALL:**

Ayes: Tischler, Cook, Nelson, O’Reilly, Schmitt  
Nays: None  
Absent: Mooney and Scarcello

**DISCUSSION AND POSSIBLE RESOLUTION TO ACCEPT ROOF BID PROPOSAL:**

Cook, chair of the roof committee, informed the Board of the following:

- Number of proposals and responses
- The reasons the committee chose Priest Construction
- Adding a roof ridge vent
- Expressed concern about correct ventilation.

Tischler inquired as to the reason why a ridge vent should be added to the building since the current roof has lasted 27 years with the current side vents. Tischler questioned how much additional roof life can be expected with the addition of a roof ridge vent.

Cook was unable to answer the question.

Tischler suggested a request can be made to Beverly Hills to waive the permit fees.

**Resolved** by Cook, supported by Nelson, that Southfield Township accept the bid of Priest Construction, dated April 17, 2017 for \$16,950 and additional e-mail response of May 7, 2017 to remove and replace the existing roof and eve troughs at the Township offices. Additional charges will include a building permit fee in the approximate amount of \$350.00 and charges for replacement of any damaged decking. The acceptance is conditioned upon Priest Construction providing a certificate of insurance, including workers' compensation, endorsement and naming the Township as an additional named insured. Furthermore, the Clerk, Treasurer and staff can select the color of the shingles.

**ROLL CALL:**

Ayes: Cook, Nelson, O'Reilly, Schmitt, Tischler  
Nays: None  
Absent: Mooney and Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF APRIL EXPENDITURES:**

**Motion** by Nelson, supported by O'Reilly, to approve the April expenditures as follows:

101 General Fund	\$ 45,527.97
703 Tax Fund	\$ _____ -
Total	\$ 45,527.97

Nelson answered all questions.

**Motion** carried unanimously.

**COMMENTS FROM THE AUDIENCE:**

No one wished to be heard.

**COMMENTS FROM THE BOARD:**

Nelson commented the annuals for the landscaping beds will be planted after Memorial Day.

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Supervisor Schmitt adjourned the meeting at 8:00 p.m.

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Phillip Schmitt, Supervisor

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Sharon Tischler, Clerk