

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD ON MARCH 14, 2017**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

**ROLL CALL:**

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Nelson and O'Reilly

Absent: Trustees Cook and Scarcello

Others Present: Sandra J. LaJoie, Deputy Clerk

**Supervisor's Report**

Supervisor Schmitt commented the Board of Review started meeting on Tuesday, March 7th and should finish up on Wednesday, March 15th. Supervisor Schmitt added if you would like to attend the Board of Review tomorrow is your last chance.

Supervisor Schmitt noted the roof was inspected and advised the roof was supposed to be good for another year. Supervisor Schmitt commented the Township will have to replace the roof this spring.

The Board responded with Kearns Roofing, Bob Schmitt Roofing and Clerk Tischler mentioned the bid list.

Trustee Nelson questioned the need for a new roof.

Supervisor Schmitt responded the roof lost a lot of tabs from the windstorm.

Supervisor Schmitt thanked Clerk Tischler for putting together the Appropriations Act and the Resolution to Transfer Funds from the 16/17 General Fund Budget to the Capital Site Improvement Fund.

**Clerk's Report**

Clerk Tischler noted that 521 dog licenses have been purchased compared to 574 last year and 37 cat licenses have been issued compared to 29 last year.

Clerk Tischler stated four hardship applications have been returned for processing.

Clerk Tischler mentioned 10 Merchant License Applications have been applied for with nine still outstanding.

Clerk Tischler mentioned the County Clerk has decided on Hart election equipment to replace the ES&S M-100's. At this point no other information on delivery or removal of our current equipment is available.

Clerk Tischler advised the Board that our current privacy booths should be replaced as some have been damaged due to transport and most due to the inability to keep the legs together. The bungee cords used to keep the two piece legs together no longer have any elasticity and replacements are not available through the vendor. The Clerk noted vendors will be researched in the hope of finding a good product at a reasonable price per unit and that there will not be any additional storage space needed.

Clerk Tischler added more information will be provided once vendors and booth styles have been researched.

### **Treasurer's Report**

Treasurer Mooney noted as of February 28th, the Township collected 98 ½% of the taxes. Delinquent taxes are now due at the County. Treasurer Mooney added after the deadline, the Township received a half a dozen tax payments that were forwarded to the County.

Settlement is completed for the Township and Beverly Hills. Most documents have been sent to the County for review. Once the documents are reviewed the County will pay us our Delinquent Tax Roll from their revolving fund.

Trustee Nelson inquired if the mortgage companies pay late.

Treasurer Mooney responded occasionally, however the mortgage company will pay the tax and penalties.

### **PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:**

No one wished to be heard.

### **APPROVAL OF AGENDA:**

**Motion** by Mooney, supported by O'Reilly, the agenda be approved as presented.

**Motion** carried unanimously.

**APPROVAL OF FEBRUARY 14, 2017 REGULAR MEETING MINUTES:**

Trustee O'Reilly noted on the top of page 4, under "ROLL CALL" strike "Scarcello" as a "Nay" and insert him as "Absent".

Supervisor Schmitt noted on page 1 under "Supervisor's Report" last sentence, second word, strike "highly".

Trustee O'Reilly commented on page 3, last paragraph, second to the last sentence after "Supervisor" and before "or" strike "and/".

**Motion** by Mooney, supported by O'Reilly, the February 14, 2017 be approved as amended.

**Motion** carried unanimously.

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT TOWNSHIP GENERAL/SPECIAL APPROPRIATIONS ACT FOR THE FISCAL YEAR 2017/2018:**

Supervisor Schmitt asked the Board if they had any comments on the Budget for the Fiscal Year 2017/2018.

Treasurer Mooney commented Points of Interest on Page 5 Section 15: Township Depositories "Chemical Bank" was formally "~~Talmar~~ Talmer Bank" and added after researching "Main Street Bank" a local bank in Bingham Farms, consideration could be made to investing in the future.

Trustee O'Reilly inquired on page 4 of the Appropriations Act under Section 14: Pre-Authorization to Spend Township Funds about "d" and "g".

Clerk Tischler responded in general other than monthly bills any other purchases will be approved by the Township Board. Clerk Tischler explained further that large items such as a postage meter are budgeted for and then presented to the Board for approval.

**Resolved** by Tischler, supported by Nelson, to adopt the Township of Southfield General/Special Revenue Appropriations Act April 1, 2017/2018 by reference, with revenue and activity expenditures as in indicated in Sections 5 and 7 of this Act. [See Exhibit A]

**ROLL CALL:**

Ayes: Tischler, Mooney, Nelson, O'Reilly, Schmitt  
Nays: None  
Absent: Cook, Scarcello

**DISCUSSION AND POSSIBLE FUND TRANSFER FROM GENERAL FUND TO CAPITAL SITE IMPROVEMENT FUND FOR FISCAL YEAR 2016/2017:**

Clerk Tischler presented the Resolution for adoption:

Treasurer Mooney inquired if the transfer of money was from budget year 2016/2017.

Clerk Tischler responded that it was.

**Resolution to Transfer Funds from the 2016/17 General Fund Budget to the Capital Site Improvement Fund**

**Resolved** by Nelson, supported by O'Reilly, that the following resolution be adopted:

**WHERE AS** The General Fund Budget contains sufficient funds which can be transferred to the Capital Site Improvement Fund, and

**WHERE AS** funds will be needed to make repairs to the Township Hall,

**NOW THEREFORE BE IT RESOLVED** that the Southfield Township Board of Trustees does hereby authorize the transfer of \$5,000 from the General Fund to the Capital Site Improvement Fund.

In the Township General Fund:	To Capital Site Improvement Fund:
FROM: 101-895-975.000	TO: 401-000-671-000

**ROLL CALL:**

Ayes: Tischler, Mooney, Nelson, O'Reilly, Schmitt  
Nays: None  
Absent: Cook, Scarcello

**DISCUSSION AND POSSIBLE APPROVAL OF FEBRUARY EXPENDITURES:**

**Motion** by O'Reilly, supported by Nelson, to approve the February expenditures as follows:

101 General Fund	\$ 42,887.00
703 Tax Fund	<u>\$ 1,819,489.93</u>
Total	\$ 1,862,376.93

Trustee Nelson answered all questions.

**Motion** carried unanimously.

**COMMENTS FROM THE AUDIENCE:**

No one wished to be heard.

**COMMENTS FROM THE BOARD:**

Trustee Nelson informed the Board he missed the South Oakland County Water Authority (SOCWA) meeting. Trustee Nelson wished everyone a Happy St. Patrick's Day.

Trustee O'Reilly commented on a piece of legislation, House Bill 4272 being considered in committee allowing Supervisors to perform marriages.

Supervisor Schmitt adjourned the meeting at 7:52 p.m.

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Phillip Schmitt, Supervisor

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Sharon Tischler, Clerk