

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON SEPTEMBER 13, 2016**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson, Scarcello and Walsh

Absent: None

Others Present: Sandra LaJoie, Deputy Clerk
Robert Borgon, Beverly Hills, Liaison

Supervisor's Report

Supervisor Schmitt congratulated Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson and Scarcello on their landslide victories. Supervisor Schmitt thanked Trustee Walsh for continuing to represent the Township on the South Oakland County Water Authority Board as well as continuing to be a member of the Southfield Township Compensation Committee.

Clerk's Report

Clerk Tischler stated preparations are underway for the November General Election. New worker training is scheduled for September 14th. The Village of Franklin has placed ten Charter Revision Questions and a Bond Proposal on the November Ballot. Franklin precincts 8 & 9 will have a two page ballot.

Clerk Tischler noted as of August 31st 886 dog licenses have been issued compared to 885 in 2015 and 40 cat licenses have been issued compared to 38 in 2015.

Clerk Tischler suggested a review of the need of our Merchants License Ordinance.

Clerk Tischler noted in the e-mailed information items of August 26th item 8-67 was a statement of the invested funds available for the Retiree Health Care Fund from MERS.

Clerk Tischler mentioned the Beverly Hills Council has offered their appreciation on several occasions for the use of the Township Hall for their meetings while the Village Offices are being renovated.

Treasurer's Report

Treasurer Mooney commented Wednesday, September 14th is the last day to pay County and Village taxes without penalty. To date we have collected 83%.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Motion by Mooney, supported by Walsh, to approve the agenda as presented.

Motion carried unanimously.

APPROVAL OF JULY 12, 2016 REGULAR MEETING MINUTES:

Supervisor Schmitt offered the July 12, 2016 meeting minutes for approval.

Motion by Scarcello, supported by Nelson, to approve the July 12, 2016 Board meeting minutes as presented.

Motion carried unanimously.

PUBLIC HEARING FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS:

Supervisor Schmitt opened the Public Hearing at 7:34 p.m. for comments on the Police and Fire Special Assessment Districts for Township Only Residents in the Villages of Beverly Hills and Franklin for 2016-2017.

No one wished to be heard.

Supervisor Schmitt closed the public hearing at 7:35 p.m.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE AND FIRE PROTECTION BY THE VILLAGE OF BEVERLY HILLS:

Resolved by Walsh, seconded by Tischler, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire and police protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for estimates of costs and expenses for the establishment of fire and police protection special assessment districts pursuant to MCL 41.801 et seq. the following shall be levied for the unincorporated area of Southfield Township to be serviced by the Village of Beverly Hills at a rate of 9.4903 mills per 1,000 Taxable Value.

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-01-301-003	Robert & Kathleen Hayward 17342 W. 13 Mile Road	\$ 86,070	\$ 816.83
T 24-01-301-004*	Midwest Memorial Group LLC 31300 Southfield Road Suite 1	\$119,010	\$1,129.44 +700.00 <u>\$1,829.44</u>

* The charge for 2016-2017 is in the amount of \$ 1,829.44. This amount has been based on a final figure of a \$700 charge for the property and the remaining balance of \$1,129.44 is based upon 9.4903 millage rate times the building Taxable Value of \$ 119,010.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, Scarcello, Walsh, Schmitt
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR FIRE SERVICES BY THE BINGHAM/FRANKLIN VOLUTEER FIRE DEPARTMENT FOR 2016-2017:

Resolved by Mooney, seconded by Scarcello, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for fire protection; and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for the establishment of a fire protection special assessment district pursuant to MCL 41.801 et seq. for the unincorporated area of Southfield Township to be serviced by the Bingham Farms/Franklin Fire Department at a rate of 2.00 mills per 1,000 TV for the following properties:

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$201,430	\$402.86
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	303,570	607.14
T 24-06-101-003	Practorian Capital LLC 465 Brickell Ave. Apt. 519 Miami, Fl 33131-2497	265,430	530.86
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	241,190	482.38
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Road	214,750	429.50
T 24-06-101-006	Timothy/Beverly Blair 27160 W. 14 Mile Road	207,380	414.76
T 24-06-101-007	Paul R. Ziegler P.O. Box 250428	119,050	238.10

ROLL CALL:

Ayes: Mooney, Cook, Nelson, Scarcello, Walsh, Schmitt, Tischler
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT SPECIAL ASSESSMENT DISTRICT FOR POLICE SERVICES BY VILLAGE OF FRANKLIN FOR 2016-2017:

Resolved by Cook, seconded by Walsh, the following resolution be adopted:

WHEREAS, the voters of the unincorporated area of Southfield Township having expressed their desires for the setting up of special assessment districts for police protection;
and

WHEREAS, the Southfield Township Board of Trustees is cognizant of the need for such special assessment districts.

NOW, THEREFORE, BE IT RESOLVED, since a public hearing has been set for estimates of costs and expenses for the establishment of a police protection special assessment district pursuant to MCL 41.851 et seq. for the unincorporated area of Southfield Township to be serviced by the Village of Franklin at a rate of 4.00 mills per 1,000 TV for the following properties:

<u>SIDWELL:</u>	<u>NAME:</u>	<u>TV:</u>	<u>FEE:</u>
T 24-06-101-001	Harold R. Marderosian 27360 W. 14 Mile Road	\$201,430	\$ 805.72
T 24-06-101-002	Burton D. Farbman, TTEE 27272 W. 14 Mile Road	303,570	1,214.28
T 24-06-101-003	Practorian Capital LLC 465 Brickell Ave. Apt. 519 Miami, FL 33131	265,430	1,061.72
T 24-06-101-004	Prashanth Balusu Sashi Chilakapati 27190 W. 14 Mile Rd.	241,190	964.76
T 24-06-101-005	Allen S. & Danielle Shifman 27170 W. 14 Mile Road	214,750	859.00
T 24-06-101-006	Timothy/Beverly Blair 27160 W. 14 Mile Road	207,380	829.52
T 24-06-101-007	Paul R. Ziegler P.O. Box 250428	119,050	476.20

ROLL CALL:

Ayes: Cook, Nelson, Scarcello, Walsh, Schmitt, Tischler, Mooney
Nays: None
Absent: None

DISCUSSION AND POSSIBLE RENEWAL OF OAKLAND COUNTY ANIMAL CONTROL SERVICES CONTRACT:

Supervisor Schmitt commented the Oakland County Animal Control Center is our backup location for housing and disposing of animals, and our primary kennel for aggressive animals. Although we seldom use the county's shelter and services, we do need to keep it in case it is needed.

Our existing contract with the County runs through September 30, 2016. The County has sent us a new proposed contract covering the period of October 1, 2007, through September 30, 2019. The language is similar to the present contract. The rates are going up slightly. The current rates are listed on the pertinent pages of the old contract. In 2015, and so far in 2016, we have not needed any of the County's services.

My recommendation is that we approve the renewal.

Resolved by Cook, supported by Scarcello, to approve the Oakland County Animal Care Center Service and Disposal Interlocal Agreement, covering the period of October 1, 2016 through September 30, 2019, and authorize the Supervisor and Clerk to execute the contract on the Township's behalf.

ROLL CALL:

Ayes: Nelson, Scarcello, Walsh, Schmitt, Tischler, Mooney, Cook
Nays: None
Absent: None

DISCUSSION AND POSSIBLE RESOLUTION FOR ADOPTION OF BUILDING SERVICES AGREEMENT AND APPOINTMENT OF ENFORCEMENT AGENT:

Supervisor Schmitt noted the proposed Agreement between Professional Services and the Village of Beverly Hills, Southfield Township and SAFEbuilt MICHIGAN, LLC has been negotiated and approved by the Township's attorney as well as Beverly Hills' attorney.

Supervisor Schmitt noted for the record, since it is cancelable upon 30 days' notice, the Agreement was approved as a temporary interim agreement as authorized at the July BOT meeting.

Clerk Tischler commented the Royal Oak Building Department should supply the Village and Township with all the information they have maintained during the time they acted as the Building Department for Beverly Hills and Southfield Township.

Clerk Tischler stated that plans and permits issued for the Township Only parcels are and should be maintained at the Township Office.

The Board agreed.

Resolved by Nelson, seconded by Scarcello, that the Southfield Township Board hereby adopts the Professional Services Agreement Between the Village of Beverly Hills, Michigan and Southfield Township, Michigan and SAFEbuilt MICHIGAN, LLC, signed by the Supervisor August 4, 2016.

It is further resolved that the Southfield Township Board hereby appoints SAFEbuilt MICHIGAN LLC, and/or its agents, as the official authorized to enforce all relevant codes.

ROLL CALL:

Ayes: Scarcello, Walsh, Schmitt, Tischler, Mooney, Cook, Nelson
Nays: None
Absent: None

FIRST READING OF CHANGES TO THE ANIMAL CONTROL ORDINANCE:

Supervisor Schmitt commented at the July Board meeting we approved a revised Animal Control Ordinance and forwarded it to our attorney to insert the changes into ordinance form.

The Procedure for implementation requires two readings. This is followed by an affirmative vote of the Board, and then the proposed ordinance, or a summary, must be published 30 days before the new ordinance can go into effect.

The plan is to have a first reading in September and second reading and vote in October. Then to have the ordinance, or summary, published in time for the new ordinance to be in place by January 1, 2017.

Supervisor Schmitt read the following amendments to the Animal Control Ordinance:

Sections: 90.02; 90.05; 90.26; 90.28; 90.41; 90.42; 90.43

After general discussion there was a request for additional clarification of the definition of a fence and it was noted that there are no procedures in place for handling fines and fees.

Other than the reading, no other action is required at the September meeting.

DISCUSSION ANN POSSIBLE UPDATE OF COMPENSATION STUDY:

Supervisor Schmitt mentioned last December, after discussion, we tabled any action on a possible Update of the Classification and Compensation Study, performed by the MML at a cost of \$2,516 in 1996.

The cost of the update (from December 2015) could be \$4,200. Of course, some of the offered services might not be necessary for such a small office, and particularly considering the speed job descriptions change with technology.

Supervisor Schmitt noted this item was not budgeted and inquired if the Board was interested in pursuing the study.

After general discussion, it was the consensus of the Board to re-visit this topic in two years.

DISCUSSION AND POSSIBLE APPROVAL OF JULY EXPENDITURES:

Motion by Walsh, supported by Cook, to approve the July expenditures as follows:

101 General Fund	\$ 58,903.84
703 Tax Fund	<u>\$4,091,001.70</u>
Total	\$4,149,095.54

Clerk Tischler and Treasurer Mooney answered all questions.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF AUGUST EXPENDITURES:

Motion by Walsh, supported by Scarcello, to approve the August expenditures as follows:

101 General Fund	\$ 53,503.72
703 Tax Fund	<u>\$ 4,959,739.65</u>
Total	\$ 5,013,243.37

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Treasurer Mooney commented the State and the Assessing Department at the County have resumed communication.

Trustee Walsh noted the South Oakland County Water Authority (SOCWA) will meet tomorrow at 8:30 a.m. at the City of Lathrup Village. Trustee Walsh added in the current issue of the Township News on page 24 and 25 there is an article on Muhammed Ali.

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Trustee Scarcello inquired about the possible reduction in Revenue Sharing.

Treasurer Mooney responded it barely impacts the Township. The Township is not eligible for State Shared Revenue however we do receive the Constitutional Shared Revenue.

Supervisor Schmitt is happy about straight ticket.

Supervisor Schmitt adjourned the meeting at 8:21 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk