

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON JUNE 14, 2016**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees,
Cook, Nelson, Scarcello and Walsh

Absent: None

Others Present: Sandra LaJoie, Deputy Clerk
Doug Peneny, Community Graphics, City of Southfield

Supervisor's Report

Supervisor Schmitt thanked Trustee Nelson for overseeing the Township Landscaping. Supervisor Schmitt added the remainder of his report will be during the meeting.

Clerk's Report

Clerk Tischler stated absent voter applications to vote for both the August and November Elections are being processed and ballots will go in the mail the week of June 20th. Clerk Tischler added at this time we have processed almost 1,200 requests.

Clerk Tischler stated as of May 30th 803 dog licenses have been issued compared to 789 in 2015 and 36 cat licenses have been issued compared to 34 in 2015.

Clerk Tischler noted there is one outstanding Merchant License.

Clerk Tischler stated July Board of Review will meet on Tuesday the 19th at 10 a.m.

Clerk Tischler mentioned the Township requested grant funds from the Cable Board to cover the cost of our Internet connection which will be presented to the Cable Board at their meeting on June 15th. Tim Currier will be presenting his opinion on whether or not the Township qualifies for the grant. Grant funding would cover the monthly cost of the service.

Clerk Tischler added contact has been with both WOW and Comcast to provide the Township with Internet Service. No decision has been made as to which carrier will be chosen or the options.

Treasurer's Report

Treasurer Mooney mentioned most tax rates for the upcoming year are in and indicate the overall millage rate will be the same or lower than last year. Treasurer Mooney added tax bills will be mailed the week of June 27th.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

Doug Peneny from Community Graphics, in the City of Southfield spoke and presented a poster that Community Graphics made for Lathrup Village. If the Board decided to have a poster made, it would be of no cost to the Township.

Peneny brought a letter with attached maps for all the Board members.

Peneny mentioned if this is something the Township would like to explore for next year, he will be available to discuss the options.

APPROVAL OF AGENDA:

Motion by Nelson, supported by Walsh, to approve the agenda as presented.

Motion carried unanimously.

APPROVAL OF MAY 10, 2016 REGULAR MEETING MINUTES:

Supervisor Schmitt offered the May 10, 2016 meeting minutes for approval.

Treasurer Walsh noted on page 6, fourth paragraph down, end of second line after "at" change "7" to "8".

Motion by Mooney, supported by Scarcello, to approve the May 10, 2016 Board meeting minutes as amended.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF SETTING PUBLIC HEARING DATE FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS:

Resolved by Cook, seconded by Walsh, that the following Resolution be adopted:

BE IT RESOLVED that the Southfield Township Board of Trustees will hold a Public Hearing on September 13, 2016 at the Township Hall located at 18550 West Thirteen Mile Road, Southfield Township, Michigan at 7:30 p.m. for the purpose of spreading a Special Assessment for police and fire protection for Township Only parcels.

Trustee Scarcello asked how the public is notified.

Clerk Tischler responded by mail to the residents affected.

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, Scarcello, Walsh, Schmitt
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF MTA DUES:

Clerk Tischler reviewed the invoice from the Michigan Townships Association for membership in the organization noting the services provided. Funding of \$6,500.00 has been allocated in line item #101-100-803.000 in the budget for this expense. The invoice includes a voluntary contribution to the legal defense fund. Last year we approved \$5,719.59 which included the legal defense fund contribution. Payment of that fee is at the discretion of the Board.

Clerk Tischler opened the floor for discussion. After general discussion, it was the consensus of the Board to approve MTA dues including voluntary legal defense contribution.

Resolved by Mooney, supported by Walsh, to approve payment of Michigan Townships Association annual due, including voluntary legal defense fund contribution from 7/1/16 though 6/30/17 in the amount of \$5,819.50.

Trustee Cook inquired of the Board, if the Township receives \$5,819.50 worth of benefits.

Treasurer Mooney responded absolutely.

ROLL CALL:

Ayes: Mooney, Cook, Nelson, Scarcello, Walsh, Schmitt, Tischler
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION SETTING BOARD OF TRUSTEES 2017 MEETING DATES:

Supervisor Schmitt noted the Board passed a Resolution not to schedule a Board meeting in August and November in 2016. Supervisor Schmitt suggested the Board not schedule an August or November meeting in 2017 and the January meeting will start a 7:00 p.m. to review the budget.

Supervisor Schmitt asked the Board for suggestions.

The Board discussed the option of calling a Special meeting if necessary for the months of August and November.

After general discussion, it was the consensus of the Board to approve the following 2017 Meeting Dates.

Resolved by Tischler, seconded by Cook, that the following Resolution be adopted:

BE IT RESOLVED the Southfield Township Board of Trustees will meet on the second Tuesday of the months listed below at 7:30 p.m. at the Township Hall located at 18550 West Thirteen Mile Road, Southfield Township, Michigan. The dates are as follows:

January	10**	May	9	September	12
February	14	June	13	October	10
March	14	July	11	November	(no meeting)
April	11	August	(no meeting)	December	12

ROLL CALL:

Ayes: Cook, Nelson, Scarcello, Walsh, Schmitt, Tischler, Mooney
 Nays: None
 Absent: None

* Any Special Meetings will be posted and noticed as required by law.

** Additionally, the January 10th meeting will begin at 7:00 p.m.

DISCUSSION OF CANCELLATION OF AGREEMENT WITH CITY OF ROYAL OAK FOR BUILDING OFFICIAL AND INSPECTION SERVICES:

Supervisor Schmitt asked for guidance and reviewed the memo from the Royal Oak Building Department indicating that Southfield Township received notice on May 14, 2016 that Royal Oak was cancelling the agreement as the building department with Beverly Hills and the Township, effective in 90 days.

Supervisor Schmitt added we have some options. The first option is to go back to Beverly Hills building department and handle it in-house or hire a company to provide the services.

Supervisor Schmitt opened the floor for discussion. After general discussion, it was the consensus of the Board to go back to Beverly Hills Building Department and request copies of all the work pertaining to all 3 municipalities and the Township from the Royal Oak Building Department. [Attached Exhibit A]

DISCUSSION AND POSSIBLE APPROVAL OF TOWNSHIP SHREDDING DATE FOR 2017:

Clerk Tischler reviewed the memo and the e-mail from Absolute Shreds for 2017.

After general discussion, it was the consensus of the Board to cancel the Township Shredding Program due to an increase in pricing and to generate a list of other locations and times when Shredding is available elsewhere for the residents.

DISCUSSION AND POSSIBLE APPROVAL OF MAY EXPENDITURES:

Motion by Walsh, supported by Scarcello, to approve the May expenditures as follows:

101 General Fund	\$ 36,510.43
703 Tax Fund	\$ _____ -
Total	\$ 36,510.43

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Trustee Nelson commented he was in favor of a poster from Community Graphics if there is no cost to the Township.

Trustee Nelson inquired about whether or not there is an update on the access road from 13 Mile to the cemetery.

Clerk Tischler responded she will contact Acacia Park Cemetery. Clerk Tischler added that people are using the cemetery as a dog park and a resident on Rutland that backs up to the cemetery has called about maintenance along the fence line.

Trustee Nelson inquired about the joint use of the meeting room with Beverly Hills.

Clerk Tischler responded the meeting room is in use several nights every week and so far it has worked out very well.

Trustee Nelson wished everyone a Happy Flag Day; unfortunately all the flags are at half-staff.

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Trustee Cook commented on her experience with Animal Control. Trustee Cook noted Dave Weber, Southfield Township Animal Control Officer was very pleasant and was wonderful to work with.

Clerk Tischler noted the Cash Balance Reports for April and May were e-mailed with your information items on June 10th. Clerk Tischler added the 2015/16 Audit Report should be delivered in the July Board packet.

Trustee Walsh noted the South Oakland County Water Authority (SOCWA) met last week, on June 8th at Oak Park.

Supervisor Schmitt adjourned the meeting at 8:15 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk