

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON MARCH 10, 2015**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Koss, Nelson and Walsh

Absent: Trustee Holloway

Others Present: Sandra J. LaJoie, Deputy Clerk
Dave Weber, Animal Control Officer

Supervisor's Report

Supervisor Schmitt commented the Board of Review met on Tuesday March 3rd, Thursday March 5th, Monday March 9th and will met tomorrow March 11th, the last scheduled day for the 2014 March Board of Review. Supervisor Schmitt noted this year the Board met for the shortest amount of time and has been the least contentious. ~~than a few years ago.~~

Michael Heisel, the new member of the Board from Franklin, is going in for an emergency procedure tomorrow.

Supervisor Schmitt mentioned a resident, who came before the Board of Review, even though she was likely to be denied relief ~~denied~~, stated that this is the nicest office and staff she has ever dealt with.

Clerk's Report

Clerk Tischler noted to date 11 (eleven) 2015 Merchant Licenses have been issued.

Clerk Tischler commented 473 dog licenses have been purchased this year compared to 484 at this time last year and 29 cat licenses have been issued this year compared to 21 last year.

Clerk Tischler mentioned notable Board packet information items 3-55 from Al Krier, Owner of A & D Animal Control; 3-56 language for the State Proposal on the May 5th Special Election Ballot and 3-59 a letter from a resident regarding Animal Control.

Clerk Tischler noted with the untimely death of Matt Shelly, owner of Tech Resources, our computer resource vendor, contact has been made with IT Right, who has been recommended by several clerks, to review our needs for computer technical service. IT Right has offered technical assistance in case the need arises with or without a contractual agreement. Contact has also taken place with former employees of Tech Resources who have continued to service customers

and have stated their commitment to handling any issue should it arise until a decision is made as to who will be selected to preform our IT needs.

Clerk Tischler added both vendors will be supplying contract quotes on a basis of an as needed and yearly fee. Administration will keep the Board informed and should a contractual agreement be needed it will be placed on next month's agenda.

Clerk Tischler commented a letter was received from Sue Longstreet, President of the American Association of University Women, Birmingham Branch, with regard to inadequate public transportation and is requesting us to address this long standing problem by opting in to the SMART BUS service. The letter also requests that we place this item on our agenda for consideration. Please note the letter is not on letterhead, not signed and has no return address, so there is no way to contact Ms. Longstreet and advise her that residents of the Township are supporting SMART BUS.

Treasurer's Report

Treasurer Mooney noted 98.0% of the summer taxes and 97% of the winter taxes have been collected. Treasurer Mooney stated tax collection for 2014 is complete and settlement with the County is underway.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Motion by Walsh, supported by Mooney, the agenda be approved as presented.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF FEBRUARY 10, 2015 REGULAR MEETING MINUTES:

Motion by Walsh, supported by Mooney, to approve the February 10, 2015 Board meeting minutes as presented.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF CONTRACT BETWEEN THE TOWNSHIP AND ANYTIME ANIMAL CONTROL:

Supervisor Schmitt noted this item has been before the Board, reviewed by the Animal Control Committee, Anytime Animal Control's principal and the Township Attorney.

After general discussion regarding the type of calls animal control receives and the amount of dog bites in the last month, it was the consensus of the Board to approve the contract between Southfield Township and Anytime Animal Control.

Resolved by Schmitt, supported by Koss, that the Southfield Township Board of Trustees hereby approves the Agreement for Animal Control Services as presented, for a term May 1, 2015 thru March 31, 2018 and the Supervisor is authorized to execute the agreement on the Township's behalf. [see Exhibit A]

ROLL CALL:

Ayes: Tischler, Mooney, Koss, Nelson, Walsh, Schmitt
Nays: None
Absent: Holloway

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT TOWNSHIP GENERAL/SPECIAL APPROPRIATIONS ACT FOR THE FISCAL YEAR 2015/2016:

Supervisor Schmitt asked the Board for any comments prior to the adoption of the General/Special Appropriations Act:

Clerk Tischler noted the changes that were suggested at the last meeting are incorporated in the budget.

Resolved by Nelson, supported by Tischler, to adopt the Township of Southfield General/Special Revenue Appropriations Act April 1, 2015/16 by reference, with revenue and activity expenditures as indicated in Sections 5 and 7 of the Act. [see Exhibit B]

ROLL CALL:

Ayes: Mooney, Koss, Nelson, Walsh, Schmitt, Tischler
Nays: None
Absent: Holloway

DISCUSSION AND POSSIBLE APPROVAL OF A NEW COPY MACHINE FOR THE TOWNSHIP OFFICE:

Treasurer Mooney noted our current copy machine is 8 years old. It has served us well overall but it is breaking down and some parts are not repairable. Anticipating this expense, funding for this purchase was included in the 2014/15 budget.

Treasurer Mooney mentioned the Township received quotes from two vendors, Leader Business and Premier Business Products. Both locations were visited to test the different copiers and the backup information is attached to the memo/Resolution.

Treasurer Mooney indicated the price quoted from Leader Business for the Kyocera TASKalfa 3501i came in at \$5,189.00 which includes the hole punch and FAX options. Currently we have a maintenance agreement with Leader Business, who is our current vendor, and they will continue that agreement. Warranty on the machine is 90 days. Premier Business Products quote for the same machine was \$5,494.00 which also includes the hole punch and FAX options. Treasurer Mooney offered the following Resolution.

Motion by Mooney, seconded by Koss, that Southfield Township purchase the Kyocera TASKalfa – 3501i in the amount of \$5,189.00 from Leader Business. Funds for this purchase are available in line# 101-895-975-General Fund 2014/2015 budget.

Clerk Tischler inquired if there was a trade in value and or removal of our current copier.

Treasurer Mooney responded a trade in value was not discussed but the old copier will be removed.

Clerk Tischler commented the other item which will need to be considered is that the copy machine is used as a printer through our computer system, so there will need to be networking between the copier and the server. Clerk Tischler noted there might be the need to contact an IT person to complete the installation.

Treasurer Mooney responded Leader Business intends to do everything possible to avoid using a tech company.

ROLL CALL:

Ayes: Koss, Nelson, Walsh, Schmitt, Tischler, Mooney

Nays: None

Absent: Holloway

DISCUSSION AND POSSIBLE APPROVAL OF BID FOR HANDICAP ENTRANCE TO THE TOWNSHIP BUILDING:

Clerk Tischler made a presentation of the bids to accommodate a Handicap Entrance to the Township Building.

After general discussion of this item, the Board decided to table this item until the April Meeting.

Motion by Walsh, supported by Tischler, to table the bid for Handicap Entrance to the Township Building until the April meeting.

Motion carried unanimously.

DISCUSSION AND POSSIBLE REFERRAL TO PLANNING COMMISSION FOR REVIEW OF CEMETERY DISTRICT:

Treasurer Mooney commented about the fencing of Acacia Park Cemetery along Southfield Road which is in need of repair. Treasurer Mooney requested \$151,074 Cemetery District be referred to the Planning Commission for review of the Ordinance.

After general discussion, it was the consensus of the Board to refer review of the fencing to the Planning Commission.

Motion by Mooney, seconded by Nelson, to refer to the Planning Commission review of fencing along Southfield Rd.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF FEBRUARY EXPENDITURES:

Motion by Walsh, supported by Nelson, to approve the February expenditures as follows:

101 General Fund	\$ 35,785.83
703 Tax Fund	<u>\$ 1,845,958.35</u>
	\$ 1,881,744.18

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

The Board congratulated and welcomed Dave Weber, owner of Anytime Animal Control as the new contractor for Animal Control.

Clerk Tischler wished everyone a Happy Easter.

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Supervisor Schmitt noted the signing of the contract between Southfield Township and Anytime Animal Control will be after this evenings' meeting.

Supervisor Schmitt mentioned pending in the Legislature is House Bill 4037 which would add Township Supervisors to the list of individuals allowed to solemnize marriages by law.

Trustee Walsh commented Southeastern Oakland County Water Authority will meet on Wednesday, March 11th at the Hazel Park Community Center at 8:30 a.m. Trustee Walsh added the Board will meet tomorrow afternoon regarding the increase in water rates.

Trustee Walsh mentioned the signs on the corner of 13 and Southfield should be removed.

Clerk Tischler suggested contacting Dan ~~Goslin~~ Gosselin, Code Enforcement Officer, at the Beverly Hills Village Office.

Trustee Walsh inquired about the activity around Tavern 13 at the corners.

Supervisors Schmitt responded two store fronts are planned for the space.

Treasurer Mooney inquired about the liquor license.

Clerk Tischler responded the liquor license is in escrow.

Trustee Koss wished everyone a Happy Passover.

Supervisor Schmitt adjourned the meeting at 8:24 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk