

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON JUNE 10, 2014**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney, Trustees Koss, Holloway, Nelson and Walsh

Absent: None

Others Present: Sandra LaJoie, Deputy Clerk

ADMINISTRATIVE REPORTS:

Supervisor's Report

Supervisor Schmitt commented on May 29th an e-mail was received from our attorney concerning Southeastern Oakland County Water Authority (SOCWA) and MISS DIG. Supervisor Schmitt added SOCWA's Council has agreed that Southfield Township does need to become a member of MISS DIG. Supervisor Schmitt mentioned the Township should be receiving a confirmation letter.

Supervisor Schmitt thanked Treasurer Mooney and Trustee Nelson for the spring clean-up of the landscaping at the Township Hall.

Supervisor Schmitt noted on August 29th Homeland Security will be holding an active shooter's seminar. The seminar is primarily aimed at teachers, administrators, hospital staff, shopping center supervisors and officials from municipal units. Supervisor Schmitt added if anyone is interested in attending please contact him.

Trustee Koss inquired what the seminar is about.

Supervisor Schmitt responded the seminar will provide guidance on dealing with an individual who comes into a building and begins shooting.

Clerk's Report

Clerk Tischler stated the replacement PC for the Qualified Voter File has been received and is scheduled for installation on June 19th.

Clerk Tischler noted preventative maintenance has been completed on the M-100 voting machines. Absentee Ballot applications are being processed and Ballots will be in the mail to voters on or before June 30th.

Clerk Tischler mentioned the Township Election Commission will meet on June 12th to approve Election procedures, supplies, accuracy testing, polling locations as well as custodial help. The Commission will also meet on June 26th to approve Precinct Workers and Receiving Board members which cannot be done prior to June 26th.

Clerk Tischler noted to date, 781 dog licenses have been sold compared to 596 last year with 34 cat licenses issued this year compared to 29 last year.

Treasurer's Report

Treasurer Mooney commented that the preliminary millage rate for all taxing authorities appears to have gone down. Treasurer Mooney added at this point it is unknown how it will affect the taxes.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Motion by Mooney, supported by Walsh, the agenda be approved as presented.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF MAY 13, 2014 REGULAR MEETING MINUTES:

Trustee Holloway noted on page 5, 8th paragraph down, first sentence after "have" insert hyphen between "stone and walled".

Motion by Mooney, supported by Holloway, to approve the May 13, 2014 Board meeting minutes as amended.

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF MTA DUES 7/1/14 THROUGH 6/30/2015:

Clerk Tischler reviewed the invoice from the Michigan Townships Association for membership in the organization noting the services provided. Funding of \$7,000.00 has been allocated in line item# 101-100-803.00 in the budget for this expense. The invoice includes a voluntary contribution to the legal defense fund. Payment of that fee is at the discretion of the Board.

Clerk Tischler opened the floor for discussion.

Trustee Koss commented the information provided by the MTA is more detailed than Michigan Municipal League (MML). The MTA provides very informative and current weekly newsletters.

Motion by Tischler, supported by Koss, to approve payment of the Michigan Townships Association annual dues, including the voluntary legal defense fund contribution from 7/1/2014 to 6/30/2015 in the amount of \$5,642.34.

ROLL CALL:

Ayes: Tischler, Mooney, Holloway, Koss, Nelson, Walsh, Schmitt
Nays: None
Absent: None

DISCUSSION AND POSSIBLE APPROVAL OF GASB 43/45 TOWNSHIP AUDIT:

Supervisor Schmitt presented the Audit Report prepared by Midwest Pension Actuaries, Inc., titled Southfield Township GASB 43/45 Summary, January 1, 2014, prepared May 15, 2014, concerning retiree health care. Also attached is an e-mail dated May 19th, from our auditor Rana Emmons'.

Supervisor Schmitt noted the changes made to the requirements for retiree healthcare which made some employees ineligible for coverage until they met a minimum of 24 years of Township service. The assumption was that not all current employees would work for the Township well into their 70's, so our potential liability for benefits would drop substantially.

Apparently this was not the prospective of the actuaries. Our auditors' opinion is that an annual contribution of about \$20,000 is more appropriate.

Motion by Mooney, seconded by Koss, that the Southfield Township GASB 43/45 Summary, prepared by Midwest Pension Actuaries, Inc., as of Jan. 1, 2014, be received and filed.

After general discussion, it was the consensus of the Board, to place this item on the Agenda when the Township Auditor, is scheduled to present the Township Audit.

Motion carried unanimously

DISCUSSION AND POSSIBLE APPROVAL OF MAY EXPENDITURES:

Motion by Walsh, supported by Nelson, to approve the May expenditures as follows:

101 General Fund	\$40,284.34
703 Tax Fund	\$ 0
	<u>\$40,284.34</u>

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Trustee Koss thanked Treasurer Mooney and Trustee Nelson for all of their work on the Township landscaping. Trustee Koss wished everyone a Happy 4th of July.

Trustee Walsh commented the Southeastern Oakland County Water Authority will meet on Wednesday, June 11th at 8:30 a.m. at the Royal Oak Senior Community Center.

Treasurer Mooney mentioned on Monday June 9th, she attended the second annual Birmingham Area Seniors Coordinating Council (BASCC) golf outing.

Clerk Tischler thanked Trustee Nelson for a great job on the Township landscaping. Clerk Tischler mentioned Lucille Nawara, landscaper, offered an hour of consulting services on maintenance of the plantings.

Trustee Holloway noted the need to contact Animal Control vendors regarding proposals to be presented to the Board.

Treasurer Mooney inquired if Trustee Holloway is putting together a bid package to send to vendors.

Trustee Holloway responded the goal is to solicit proposals.

Treasurer Mooney suggested a meeting to review and discuss the proposal.

Trustee Nelson asked if Lucille Nawara was the landscaper that designed the landscaping for the Township Hall and noted the flowers planted are in keeping with the red, white and blue theme. Trustee Nelson added perhaps next year consideration should be given to hiring her to do the landscaping maintenance at the Township Hall.

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Trustee Nelson inquired since the millage rates went down, will the taxes go down.

Treasurer Mooney responded taxes will probably not go down because taxable values went up.

Supervisor Schmitt adjourned the meeting at 7:55 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk