

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD ON JULY 9, 2013**

Supervisor Schmitt called the meeting to order at 7:35 p.m. at the Township Hall.

**ROLL CALL:**

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney, Trustees Holloway, Koss, Nelson and Walsh

Absent: None

Others Present:	Sandra LaJoie, Deputy Clerk	Nancy Maxwell, Beverly Hills
	Robert Borgon, Beverly Hills	Richard Maxwell, Beverly Hills
	Greg Burry, Beverly Hills	Dorothy Pfeifer, Beverly Hills
	Renee Cortright, Director, BASCC	Edgar Pugh, Beverly Hills
	Fred Gallasch, Franklin	Matt Shelly, Tech Resources
	Marianne McLennan, Beverly Hills	Pam Rijnovean, Beverly Hills

**ADMINISTRATIVE REPORTS:**

**Supervisor's Report**

Supervisor Schmitt stated he would defer his comments until the appropriate agenda items.

**Clerk's Report**

Clerk Tischler noted the e-mailed information items of July 3<sup>rd</sup> contained a large quantity of minutes from Bingham Farms, and Franklin.....somehow we missed the memo that informed us that minutes would not be available by mail, only thru website search. From now on the Village minutes will be kept current.

Clerk Tischler commented as of June 30, 646 Dog Licenses have been purchased compared to 681 at this time last year and 30 Cat Licenses have been issued compared to 43 at this time last year.

Clerk Tischler mentioned the Board of Review will meet at 10:00 a.m. on July 16<sup>th</sup> to correct errors and/or omissions.

**Treasurer's Report**

Treasurer Mooney commented tax bills were mailed on June 28<sup>th</sup>. Treasurer Mooney thanked the Clerk's Department for assisting with preparing the tax bills for mailing. Treasurer Mooney stated since July 1<sup>st</sup> a little over 6% of the summer taxes have been collected.

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**PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON PUBLISHED AGENDA:**

No one wished to be heard.

**APPROVAL OF AGENDA:**

**Motion** by Mooney, supported by Holloway, the agenda be approved as presented.

**Motion** carried unanimously.

**DISCUSSION AND POSSIBLE APPROVAL OF JUNE 11, 2013 REGULAR BOARD MEETING MINUTES:**

Trustee Nelson noted on page 6, "Under Comments from the Board", 9<sup>th</sup> paragraph down, second sentence, after "able to" change "tract" to "track".

Treasurer Mooney commented on page 3, second paragraph, first sentence after "in" insert "taxable" before value.

**Motion** by Holloway, supported by Nelson, to approve the June 11, 2013 Board meeting minutes as amended.

**Motion** carried unanimously.

**DISCUSSION AND POSSIBLE APPROVAL OF SETTING PUBLIC HEARING DATE FOR POLICE AND FIRE SPECIAL ASSESSMENT DISTRICTS:**

Supervisor Schmitt noted the need for setting a Public Hearing for the Township's Special Assessment Districts for Police and Fire Services for Township Only Residents. Supervisor Schmitt suggested the August 13<sup>th</sup> date.

**TOWNSHIP OF SOUTHFIELD  
NOTICE OF PUBLIC HEARING**

**Resolved** by Tischler, seconded by Walsh, that the following resolution be adopted:

**BE IT RESOLVED** that the Southfield Township Board of Trustees will hold a Public Hearing on August 13, 2013 at the Township Hall located at 18550 West Thirteen Mile Road, Southfield Township, Michigan at 7:30 p.m. for the purpose of spreading a Special Assessment for police and fire protection for Township Only residents.

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**ROLL CALL:**

Ayes: Tischler, Mooney, Holloway, Koss, Nelson, Walsh, Schmitt  
 Nays: None  
 Absent: None

Marianne McLennan inquired if the August meeting would start earlier due to the Public Hearing.

Supervisor Schmitt responded it would not.

**PRESENTATION BY BASCC JOINT SENIOR SERVICES COMMITTEE AND POSSIBLE MOTION TO RECEIVE AND FILE REPORT:**

Supervisor Schmitt commented in May 2012 Southfield Township appointed Trustee Walsh and Treasurer Mooney to represent the Township on the BASCC (Birmingham Area Seniors Coordinating Council) Joint Senior Services Committee.

Trustee Walsh introduced Renee Cortright, Executive Director, and members of the Joint Committee. Cortright gave the Board an overview of the history of BASCC.

Greg Burry informed the Board of the assignment the committee was given and gave the Board a presentation of the Joint Senior Services Committee's research of neighboring communities and stressed the following points.

- Senior population is growing = greater needs= more services
- Facilities
- Service Area and Clients
- Programs and Services Offered
  - Physical activities
  - Meals on wheels
  - Intellectual Stimulation
  - Games/Trips
- Administration/Staffing
- Community Partnerships
- Millage

Cortright commented the future of BASCC is unsure; considering at any time the Birmingham School District (BPS) might have to take over all of the Midvale School facility.

Burry asked the Board if there were any questions.

Trustee Koss inquired about the cost for surrounding communities that had a millage in place and did those residents have free admittance into the adult center or a discounted rate?

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Cortright responded the use of the center is free; however there is a cost for some of the programs.

Trustee Nelson inquired if you would like to donate money, to whom is the donation made out?

Cortright responded to BASCC.

Clerk Tischler asked the committee if BPS were to upgrade Midvale, does BASCC have a backup plan for a facility and what is the amount of square footage BASCC occupies at Midvale.

Cortright responded there is a constant search for a building. The square footage at BASCC is 11,000 square feet and the limited use of the gym is an additional 2,500 square feet.

Trustee Holloway expressed his ideas on the actual needs of seniors versus the wants of seniors.

Cortright noted the importance of the social and educational programs for seniors.

Clerk Tischler inquired as to what the next step would be after the committee has made their presentation to the surrounding communities.

Burry responded Birmingham will speak with the surrounding communities regarding how a senior center would be funded.

Robert Borgon mentioned the importance of BASCC moving into Phase 2.

Supervisor Schmitt opened the floor for audience questions.

Pam Rijnovean asked since this is the BPS, which also contains Southfield to Troy, how is that going to be handled?

Cortright responded the other communities in the BPS already have facilities for their seniors, that is why BASCC is concentrating on Franklin, Bingham Farms, Beverly Hills, Birmingham and the Township.

Rijnovean stated than a senior center is not based on the school district.

Fred Gallasch stated he did not receive a survey, nor to his knowledge did anyone in Franklin, regarding a senior center.

Gallasch and Rijnovean inquired as to the number of seniors that attended BASCC in the last year and of the number of seniors that used BASCC, how many seniors attended once or numerous times.

Cortright responded that 13,433 are senior plus.

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Gallasch inquired about whether or not a budget has been put together for the new building.

Borgon responded no, it is part of Phase 2.

Pfeifer noted these four communities are totally covered by the BPS. Residents outside can join and pay a fee. If you are a tax payer, you do not pay.

Rijnovean asked the committee if they have evaluated the ability of the communities to pay for a senior center.

**Motion** by Mooney, seconded by Walsh, that the Final Recommendation to the Municipalities from the BASCC Joint Senior Services Committee, dated June 2013, be received and filed.

**Motion** carried unanimously.

Treasurer Mooney requested agenda item# 10, quotes for Southfield Township Website be moved to item#9 and item# 9, Changes to Personnel Policy- Group Insurance be moved to item# 10.

The Board had no objection.

**DISCUSSION AND CONSIDERATION OF QUOTES FOR SOUTHFIELD TOWNSHIP WEBSITE:**

Treasurer Mooney commented a Southfield Township website has been discussed for a number of years. Treasurer Mooney researched website costs and Tech Resources had the most reasonable price. Treasurer Mooney mentioned the website would be very basic.

Treasurer Mooney commented the residents would have access to the history of Southfield Township, minutes and agendas, events, links to the villages, links to Oakland County Pay Taxes on line and the Oakland County Election Division.

**Resolved** by Mooney, supported by Koss, that Southfield Township contract with Tech Resources to design, install and train staff for a Southfield Township website for an amount not to exceed \$1,200.00.

Supervisor Schmitt asked the Board if they had any comments.

Trustee Walsh commented he viewed a few of the websites that Tech Resources designed and was impressed.

Trustee Walsh asked Treasurer Mooney who was going to be the webmaster.

Treasurer Mooney directed the question to Matt Shelly from Tech Resources.

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Shelly informed the Board the staff will be trained to upload items on the website.

Treasurer Mooney added internally according to other jurisdictions, each department is responsible for uploading their own information.

Trustee Holloway questioned Treasurer Mooney as to who is going to use the website and what does the Township receive for \$1,200 dollars.

Shelly noted a mailing list is included, so residents will be able to sign up and receive the information requested.

Clerk Tischler asked Shelly about the future cost of having a website.

Shelly responded costs for website hosting would be approximately \$15.00 a year unless major changes are made to the website.

**ROLL CALL:**

Ayes: Mooney, Koss, Nelson, Walsh, Schmitt, Tischler  
Nays: Holloway  
Absent: None

**Motion** passed 6-1

**DISCUSSION AND POSSIBLE APPROVAL OF CHANGES TO PERSONNEL POLICY-  
GROUP INSURANCE:**

Trustee Koss noted the prior approval of changes to the Personnel Policy- Health Insurance. Trustee Koss indicated that some references to 1998 language were removed; however she believes all reference to 1998 provisions should be eliminated. Trustee Koss responded this all started with the op-out for EVIP.

Trustee Walsh noted there have been quite a few changes made to the Health Insurance in the last couple of years.

Clerk Tischler mentioned our Health Care Representative is looking for insurance for next year, but due to Obama care cannot give us direction at this time.

After general discussion from the Board regarding Healthcare, Treasurer Mooney commented the Board is discussing two separate issues. The item before the Board this evening is strictly changes in language to the Personnel Policy- Group Insurance, most of which have been approved by the Board. The topic of what type of healthcare, which the Board started discussing this evening, is another topic entirely.

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Treasurer Mooney asked for any suggestions or changes to the proposed changes in the Personnel Policy- Health Insurance: The Board made the following changes:

- Last paragraph, eighth line down, add the following language:  
“Subject to HIPPA regulations” at the beginning of the sentence.
- Throughout the document before “elected officials” insert “eligible”.
- Last paragraph, eighth line down, after “an” change “additional” to “early”.
- Last paragraph, tenth line down, after “medical” change “issue” to “emergency”.

### HEALTH INSURANCE

All eligible elected officials and regular full-time employees shall be offered coverage under a health insurance program chosen by the Township Board. Health insurance coverage begins immediately following the probation period. The positions of Township Trustee and Supervisor are excluded from coverage.

Each **eligible** elected official and regular full-time employee eligible for health insurance will fall under one of the three following categories:

- All **eligible** elected officials and regular full-time employees shall pay no less than 10% of the total health care costs paid by the Township for the **eligible** elected official and regular full-time employee and his or her family starting April 1, 2013. Health care costs are defined to include health care premiums, dental coverage and Health Savings Account (HSA) contributions made by the Township.
- Eligible elected officials and full-time employees hired or elected after May 1, 1998 who wish to insure additional family members shall receive single coverage, including premiums, dental and HSA contributions and agree to pay fifty (50%) percent of the additional health insurance premiums only to cover spouse and children. This amount may not be less than 10% of the total health care costs provided.
- An **eligible** elected official or full-time employee may opt out of health insurance at no expense to the Township.

If a full-time employee is granted an extended leave of absence, health insurance premiums shall be paid by the full-time employee. Leave of absence is defined under Leave Without Pay in the Personnel Policy.

Southfield Township shall contribute to its eligible newly elected and newly hired full-time employees' Health Savings Account deductibles on a prorated basis the first year the policy is in effect contributing the same proportion of the deductible as the portion of the year the policy will be in effect, and that the prorated deductibles be paid at the earliest opportunity for coverage, so long as the provision is not in conflict with Ordinance Section 30.02. And further,

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that Southfield Township shall contribute quarterly to the Health Savings Account deductibles for all **eligible** elected officials and full-time employees whose health insurance is in effect on January 1. **Subject to HIPPA regulations**, on a case by case basis, an ~~additional~~ early Health Savings Account contribution can be considered by the Supervisor, Clerk and Treasurer prior to the quarterly contribution as necessary due to a medical ~~issue~~ emergency. The maximum paid in any given year shall not exceed the agreed upon annual contribution.

**Resolved** by Mooney, supported by Holloway, the current Health Insurance-Group Insurance provisions of the Personnel Policy and Procedures Manual be replaced by the amended preceding provisions.

**ROLL CALL:**

Ayes: Holloway, Nelson, Walsh, Schmitt, Tischler, Mooney  
 Nays: Koss  
 Absent: None

**Motion** passed 6-1

**DISCUSSION AND POSSIBLE APPROVAL OF JUNE EXPENDITURES:**

**Motion** by Walsh, supported by Nelson, to approve the June expenditures as follows:

101 General Fund	\$	50,980.44
703 Tax Fund	\$	<u>0</u>
	\$	50,980.44

**Motion** carried unanimously.

**COMMENTS FROM THE AUDIENCE:**

Richard Maxwell commented on the following:

- Questioned funding of ongoing expenses of Township Healthcare.
- Questioned Trustee Walsh on his past participation in the retiree and Healthcare benefits of Beverly Hills and why he has not had more of a voice as a Township Trustee with regards to controlling costs of retiree and healthcare benefits of Township employees.
- Trust and Transparency Group related to controlling costs at the Township and at the Village of Beverly Hills.
- Actuarial Evaluation on Pension and OPED and other Post Employment costs.
- Expressed a concern if costs are not controlled the Township could become a "Mini Detroit" with substantial unfunded costs.



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**COMMENTS FROM THE BOARD:**

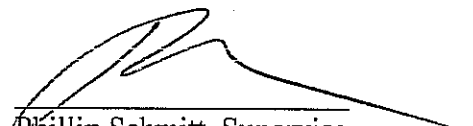
Trustee Walsh responded to Maxwell's comments, Township versus Village regarding Healthcare. The Township is paying required actuarial costs, so we are current, the Village is not. Trustee Walsh noted that SOCWA will be meeting at 8:30 a.m. on July 10<sup>th</sup> at the Royal Oak Senior Center.

Supervisor Schmitt noted an actuarial study was done 4-5 years ago on retiree healthcare and the Township is in the process of having another actuarial study done.

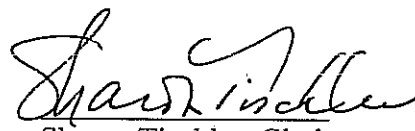
Clerk Tischler noted an actuarial study is not necessary with regard to pension contributions, since inception the plan has been, defined contributions. Clerk Tischler reviewed the Townships history of the Health Care Benefit and indicated where changes have been made to the language in the Health Insurance portion of the Personnel Policy.

Trustee Nelson asked if in the future, Animal Control could note which village the resident lives in after each entry.

Supervisor Schmitt adjourned the meeting at 9:02 p.m.



Phillip Schmitt, Supervisor



Sharon Tischler, Clerk